

**Palisades Park Board of Education
Reorganization Meeting Minutes**

Wednesday, January 10, 2024 – at 6:00 p.m., Early Childhood Center

A. CALL TO ORDER : Board Secretary

B. FLAG SALUTE

C. ROLL CALL

	Present	Absent
Ms. Eun Min	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Soo Chung	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Rebekah Lee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Anthony Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. William Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Charlie Shin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Sookyung Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Boyoung Yu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Aaron Pak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John McCann, Esq.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

D. OPENING STATEMENT

In compliance with the Open Public Meetings Act (Chapter 231, P.L. 1975), Palisades Park Board of Education has provided adequate notice of this reorganization meeting dated January 10, 2024 (date of published notice)

The Meeting Notice has been:

1. Emailed to all staff members at the district's 3 school locations.
2. Communicated to at least 1 of the Board's designated newspapers.
3. Filed with the Borough Clerk of Palisades Park.

E. REMARKS BY OUTGOING BOARD MEMBERS

F. OATH OF OFFICE – SWEARING IN NEW BOARD MEMBERS

The Board Attorney, John McCann Esq., will administer the Oath of Office to duly elected members:
Sookyung Park
Boyoung Yu
Aaron Pak

G. NOMINATION OF PRESIDENT

The Business Administrator/Board Secretary calls for nominations for the position of President of the Board of Education.

Anthony Kim nominated Ms. Rebekah Lee. Charlie Shin nominated Ms. Soo Chung.

Motion to close nominations for President:

Moved by: Rebekah Lee

Seconded By: Anthony Kim

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charlie Shin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soo Chung	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sookyung Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rebekah Lee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Boyoung Yu	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anthony Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Aaron Pak	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
William Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

Motion to vote Ms. Rebekah Lee for President

Moved by: Eun Min

Seconded By: Anthony Kim

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charlie Shin	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soo Chung	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sookyung Park	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rebekah Lee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Boyoung Yu	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anthony Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Aaron Pak	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
William Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

Motion to vote Ms. Soo Chung for President

Moved by: Charlie Shin

Seconded By: Boyoung Yu

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charlie Shin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soo Chung	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sookyung Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rebekah Lee	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Boyoung Yu	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anthony Kim	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Aaron Pak	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
William Kim	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

H. NOMINATION OF VICE PRESIDENT

President Chung calls for nominations for the position of Vice President of the Board of Education.

Boyoung Yu nominated Charlie Shin to be Vice President.

Motion to close nominations for Vice President

Moved by: Sookyung Park

Seconded By: Boyoung Yu

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charlie Shin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soo Chung	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sookyung Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rebekah Lee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Boyoung Yu	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anthony Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Aaron Pak	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
William Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

President Chung calls a motion to vote Charlie Shin for Vice President

Moved by: Rebekah Lee

Seconded By: Aaron Pak

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charlie Shin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soo Chung	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sookyung Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rebekah Lee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Boyoung Yu	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anthony Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Aaron Pak	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
William Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

I. REORGANIZATION BUSINESS – GENERAL ADMINISTRATION

1) ESTABLISHMENT OF BOARD OF EDUCATION MEETING SCHEDULE

RESOLVED, that the Palisades Park Board of Education, pursuant to Chapter 231, Open Public Meetings Act, does hereby establish that Public Meetings for the Board of Education will be held at the Early Childhood Center, 270 First Street, Palisades Park, NJ according to the following schedule:

Work Sessions and Regular Meetings shall be scheduled on the third Wednesday of each month.

Work Sessions will commence at 6:30 p.m.

Regular Meetings will begin immediately following the conclusion of the Work Session

Formal Action may be taken at these meetings.

Special or Rescheduled Meetings – As called by the Board of Education

Meeting Date	Time	Location
Wednesday, January 17, 2024	6:30 PM	Early Childhood Center
Wednesday, February 21, 2024	6:30 PM	Early Childhood Center
Wednesday, March 20, 2024	6:30 PM	Early Childhood Center
Wednesday, April 17, 2024	6:30 PM	Early Childhood Center
Wednesday, May 15, 2024	6:30 PM	Early Childhood Center
Wednesday, June 19, 2024	6:30 PM	Early Childhood Center
TBA	6:30 PM	Early Childhood Center
TBA	6:30 PM	Early Childhood Center
Wednesday, September 18, 2024	6:30 PM	Early Childhood Center
Wednesday, October 16, 2024	6:30 PM	Early Childhood Center
Wednesday, November 20, 2024	6:30 PM	Early Childhood Center
Wednesday, December 18, 2024	6:30 PM	Early Childhood Center

BE IT FURTHER RESOLVED that in order to conduct its meetings properly and efficiently, the Board shall require the following procedures to public participation at Board Meetings:

- Any individual desiring to speak shall give his/her name, address and group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The Board vests in its President, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

FURTHERMORE, BE IT RESOLVED that this Resolution shall be in effect only until the next annual organization meeting of the Board of Education.

Moved by: Rebekah Lee

Seconded By: Anthony Kim

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charlie Shin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soo Chung	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sookyung Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rebekah Lee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Boyoung Yu	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anthony Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Aaron Pak	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
William Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

2) ADOPTION OF CODE OF ETHICS

BE IT RESOLVED, that the Palisades Park Board of Education in the County of Bergen, New Jersey adopt the Purpose and Role of the Code of Ethics N.J.S.A. 18A:12-24.1.

The members of the Board of Education recognize that they hold authority not as individuals but as members of the Board. In order to make a clear public statement of its philosophy of service to the pupils of the district, the Board adopts this code of ethics:

I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.

I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.

I will confine my Board action to policy making, planning and appraisal and I will help to frame policies and plans only after the Board has consulted those who will be affected by them.

I will carry out my responsibility, not to administer the schools, but together with my fellow Board members, to see that they are well run.

I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action that may compromise the Board.

I will refuse to surrender my independent judgement to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.

I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the Chief Administrative officer.

I will support and protect school personnel in the proper performance of their duties.

I will refer all complaints to the Chief Administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

Rebekah Lee – Is the training scheduled for the code of ethics? Dr. Cirillo responded, our NJSBA representative Matthew Lee will be called to provide a course for all board members.

Moved by: Anthony Kim

Seconded By: Eun Min

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charlie Shin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soo Chung	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sookyung Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rebekah Lee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Boyoung Yu	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anthony Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Aaron Pak	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
William Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

3) POLICIES, BYLAWS AND REGULATIONS

WHEREAS it is necessary and advisable to conduct the meetings of this Board of Education according to a set of rules and procedures in addition to those established by the law of the State of New Jersey and set forth in Title 18A, and

WHEREAS it is also necessary and advisable that the conduct of this school system, its employees and students, and their relationships with this Board of Education be determined in the best interests of this school district,

THEREFORE BE IT RESOLVED, that the By-Laws and Policies in force at the last reorganization meeting of the Board of Education of the Borough of Palisades Park, New Jersey be and are hereby adopted as the By-Laws and Policies of this Board of Education as organized at this time.

4) ANNUAL APPOINTMENTS

1. RESOLVED that the Palisades Park Board of Education appoints Rullo & Juillet Associates, Inc. Cedar Grove, N.J. as the District's Right-To-Know, PEOSH, and AHERA Consultants. Other services include Updating Hazardous Substance Fact Sheets, Filing State Required Surveys, Compiling the 3-Year Asbestos Management Plan, R-T-K training and Blood-Borne Pathogens training. Annual Fee: \$8,000.00
2. RESOLVED that the Palisades Park Board of Education renews a contract with Brown & Brown Benefit Advisors, Lambertville, N.J. as the district's benefit advisors/consultants. Services include (but are not limited to) Regulatory guidance for Health Care Reform, COBRA, HIPAA, Overage Dependents, FMLA, NJ Family Leave, Medicare Part D and NJ Public Law, Chapter 78. Annual Fee: \$12,000.00
3. RESOLVED that the Palisades Park Board of Education approves the appointment of Joanna Hali, Child Study Team Director, as the district's 504 Coordinator. (No Stipend)
4. RESOLVED that the Palisades Park Board of Education approves the appointment of the (3) Building Principals to act as the Affirmative Action Officers for their respective school buildings. (No Stipend)

5) DESIGNATION OF OFFICIAL NEWSPAPERS

BE IT RESOLVED, that the Palisades Park Board of Education designate “The Record (North Jersey)” and “The Star Ledger” as its official newspapers.

Honorary Media

Korean Times
Korean Daily Central News
Jersey Journal-Dispatch

6) BANKS, WIRE TRANSFERS, & ELECTRONIC BANKING

**PART I
RESOLUTION CONCERNING THE STATUS OF
BOARD OF EDUCATION WITH REFERENCE TO FUNDS IN ITS CUSTODY**

WHEREAS the Board of Education of the Borough of Palisades Park deems it necessary and advisable that the exact status of this Board be fixed with reference to the funds in its custody and in its control now on deposit in PNC Bank and Connect One Bank and hereafter to be deposited in said PNC Bank and Connect One Bank; and

WHEREAS, the said PNC Bank and Connect One Bank are hereby designated as the official depositories for the funds of this Board of Education; and

WHEREAS, that upon and after the adoption of this Resolution, all warrants, checks, or other instruments providing for payment of money hereafter issued by this Board of Education through its Current Account shall be signed by the Board President (Soo Chung), Business Administrator/Board Secretary, and Superintendent (with manual or facsimile signature); Unemployment Trust Account and Capital Reserve Account shall be signed by the Business Administrator/Board Secretary and Payroll Coordinator; Food Services Account shall be signed by the Board President (Soo Chung) and Business Administrator/Board Secretary (with manual or facsimile signature);

WHEREAS, all warrants, checks, or other instruments providing for the payment of money hereafter issued by this Board of Education through its Athletic Account shall be signed by the Director of Athletics and the Business Administrator/Board Secretary; through its Junior/Senior High School Student Activities Account shall be signed by the Business Administrator/Board Secretary and the High School Student Activities Advisor; through its Lindbergh School Student Activities Account shall be signed by the Business Administrator/Board Secretary and the Lindbergh School Student Activities Advisor (with manual or facsimile signature); and

WHEREAS all warrants, checks, or other instruments providing for the payments of money hereafter issued by this Board of Education through its Payroll Account and Agency Account shall be signed by the Board President (Soo Chung) and Business Administrator/Board Secretary (with manual or facsimile signature);

THEREFORE, BE IT RESOLVED, that a copy of this Resolution, certified to be a true copy by the Board Secretary of this Board of Education, be delivered to the PNC Bank and Connect One Bank within twenty-four hours from and after the adoption thereof.

PART II

WHEREAS, the Board of Education has authorized establishing a savings account in Connect One Bank, Fort Lee, New Jersey for the Student Aid/Scholarship Account, Cultural Enhancement Program Account, After School Program Account funds, and Student Activities Accounts, it is now resolved that this account be authorized to continue as a market rate checking account; and

THEREFORE, BE IT RESOLVED, that all warrants, checks or other instruments providing for the payment of money hereafter issued by the Board of Education through its Student Aid/Scholarship Account, Cultural Enhancement Program Account, After School Program Account shall be signed by the Secretary to the Superintendent/Business Administrator and Business Administrator. The Student Activities Accounts shall be signed by the Business Administrator and the Student Activities School Advisors (all with manual or facsimile signatures).

PART III

WHEREAS, the Board of Education of the Borough of Palisades Park deems it necessary and advisable that the exact status of this Board be fixed with reference to the funds in its custody and in its control now and hereafter, to be deposited in the PNC Bank, Palisades Park, NJ and Connect One, Fort Lee, NJ; and

THEREFORE, BE IT RESOLVED, that the PNC Bank, Palisades Park, NJ and Connect One Bank, Fort Lee, NJ are hereby designated as depositories for the funds of this Board of Education.

7) ESTABLISHMENT OF PETTY CASH FUNDS

BE IT RESOLVED, that the Palisades Park Board of Education approves the establishment of the following petty cash accounts commencing on January 1, 2024 through December 31, 2024:

LOCATION	AMOUNT	DESIGNEE
BOE/Superintendent's Office	\$150.00	Diane Montemurro
Early Childhood Center	\$150.00	Charlene Alpher
Lindbergh School	\$200.00	Sophie Lee
Jr./Sr. High School	\$200.00	Ellen Kim
CST Office (ECC & LS)	\$150.00	Melissa Morin

BE IT FURTHER RESOLVED, that these funds are to be used for **emergency expenditures** only, and not to subvert the intent of the purchase order procedures.

No single expenditure shall exceed \$50.00 and shall not include sales tax. Failure to abide by these regulations will result in the account being closed.

8) TRAVEL LIMITATIONS

WHEREAS the Palisades Park Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities; and

WHEREAS approval for travel and related expenses requires prior written approval by the Superintendent of Schools and approval by a majority of the full voting membership of the Board at a regular meeting; and

WHEREAS, the Board shall allocate in its annual budget a maximum travel expenditure of \$10,000.00, and review its policy to assure that it properly reflects the amount budgeted; and

THEREFORE, BE IT RESOLVED, that the Board approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3 to a maximum expenditure of \$150.00 for staff members and Board Members per in-State workshop, conference or visitation.

9) TAX SHELTER ANNUITY COMPANIES

BE IT RESOLVED that the Palisades Park Board of Education approves the following tax-sheltered annuity companies to provide service to the employees of Palisades Park School District until next reorganizational meeting in January 2025 as per N.J.S.A 18A:66-127:

- Mass Mutual/Capstone Financial
- Aspire Financial
- AXA Equitable Insurance Company
- AIG Valic
- Great American Plan Administrators
- Security Benefits Group

10) STATE CONTRACT VENDORS

BE IT RESOLVED that the Palisades Park Board of Education approves the following State Contract vendors utilized by the district:

VENDOR	STATE CONTRACT NO.
Apple Financial Services	70259
Demco	80987
EBSCO	82722
W.W. Grainger	79875
Home Depot	83930
Lakeshore Learning	80991
MRA International	89974
Office Business Systems	83896
Savin (copiers)	40468
Scientific Boiler Water Co.	42246
School Specialty	80986
Staples Advantage	77249
Stewart Business Systems	64041
Verizon	82583
Verizon Wireless	82236
Xerox Corp.	82703

11) ADOPTIONS**1. Chart of Accounts for NJ Public Schools**

BE IT RESOLVED, that the Palisades Park Board of Education adopts the chart of accounts as presented by the New Jersey Department of Education.

2. Standard Operating Procedures

BE IT RESOLVED, that the Palisades Park Board of Education adopts the current district Standard Operating Procedures Manual for the 2024 organization year, on file in the Office of the Board of Education.

3. Purchasing Manual

BE IT RESOLVED, that the Palisades Park Board of Education adopts the current Purchasing Manual for the 2024 organization year, on file in the Office of the Board of Education.

12) PAYMENT OF BILLS

BE IT RESOLVED, that the Palisades Park Board of Education appoint Mr. Aleksandar Kondovski, Business Administrator/Board Secretary, the official designee to make payments of bills between Board Meetings on an “as needed” basis for the 2024 organization year.

13) FUND INVESTMENT

BE IT RESOLVED, that the Palisades Park Board of Education appoint Mr. Aleksandar Kondovski, Business Administrator, to invest funds, when available, for 2024 calendar year in Certificates of Deposit, Treasury Bills and/or Savings and Checking Accounts, and approved Investment Funds and report said investments to the Board of Education.

14) TEXTBOOK AND CURRICULA

BE IT RESOLVED, that the Palisades Park Board of Education, in compliance with N.J.S.A. 18A:33-1 adopt the current district textbook and curricula for the 2024 organization year, on file in the Office of the Superintendent and publicly available on the district website.

15) TRANSFER OF FUNDS

BE IT RESOLVED, that the Palisades Park Board of Education appoint Mr. Aleksandar Kondovski, Business Administrator, to approve line item budget transfers between board meetings, and that such transfers shall be reported to the Palisades Park Board of Education to ratify and be duly recorded in the minutes at the next regular board meeting.

16) MEMBERSHIP – NEW JERSEY SCHOOL BOARDS

BE IT RESOLVED, that the Palisades Park Board of Education approve membership in the New Jersey School Boards Association.

17) POLICY PROVIDER SERVICE

BE IT RESOLVED, that the Palisades Park Board of Education appoint New Jersey School Boards Association (NJSBA) as the District’s Policy provider, for the 2024 organization year.

18) ADVERTISE AND RECEIVE BIDS

BE IT RESOLVED, that the Palisades Park Board of Education authorize the Board Secretary to advertise and receive bids for supplies, equipment, and services when required, per the Public School Contracts Law, until the next reorganization meeting in January 2025.

The Board discussed Brown and Brown Benefit Advisors.

Mayor Paul Kim congratulated all of the board members and mentioned this is the first time in Board of Education history all members of the board are Korean Americans. Mayor Kim advised the board to work together.

Motion to approve resolutions #3-18, with the following conditions:

#4 Item 2 - Table Brown and Brown Benefit Advisors for further discussion at next regular meeting.

#3 - make a change from regular meeting to reorganization meeting.

#6 - Current Account checks must be signed by the Board President, Business Administrator, and Superintendent.

#6 - Multiple signatures are required on each bank account.

#1-18 – Any and all approvals are subject to Board of Education authorization.

Moved by: Boyoung Yu

Seconded By: Aaron Pak

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charlie Shin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soo Chung	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sookyung Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rebekah Lee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Boyoung Yu	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anthony Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Aaron Pak	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
William Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

J. AUDIENCE PARTICIPATION

Charlie Shin – Suggests that seats should be assigned. Mr. Shin also mentioned the NJ Dept of Education Database statistics should be further examined. He believes the data for the Palisades Park School District is incorrect. Dr. Cirillo responded he will look further into the data and provide an update at the next regular meeting.

Open audience participation – 6:55 p.m.

Motion: Anthony Kim

2nd: Boyoung Yu

All in favor – aye

Neris Papoters – Congratulations to new board members. Mrs. Papoters would like to see the board work together. She would also like to see board members be more involved with the schools. Mrs. Papoters asked whether Diane Montemurro is still an employee for the Board of Education.

Dr. Cirillo responded, yes, Diane is the Secretary to the Superintendent & the Business Administrator.

Close audience participation: 7:00 p.m.

Motion: Rebekah Lee

2nd: Eun Min

All in favor - aye

K. ADJOURNMENT

Motion to adjourn – 7:04 p.m.

Motion: Rebekah Lee

2nd: Anthony Kim

All in favor – aye

Respectfully submitted,



Aleksandar Kondovski

Business Administrator/Board Secretary