

The Board of Education of the Borough of Palisades Park, County of Bergen, met in a Regular Meeting on Wednesday, September 21, 2016 at 7:00 p.m. at the Early Childhood Center, 270 First Street, Palisades Park, NJ with President Maria Alvarez presiding:

The assemblage saluted the flag.

On roll call the following attendance was recorded: Maria Alvarez, Ken Bruno, Connie Hwang, Jason Kim, Paul Kim, John Mattessich, Anthony Rotundo, Jeffrey Woo, Dr. Cirillo, Mr. Stabile, Richard Brovarone, Esq.

Mr. Howard Donovan arrived at 7:05 p.m.

Statement of Presiding Officer

In accordance with the Open Public Meeting Act, (Chapter 213, P.L. 1975) I hereby state that adequate notice of the Regular meeting of the Palisades Park Board of Education has been provided to the public by written notice dated May 12, 2016. The meeting has been:

1. Posted on bulletin boards located inside each school building and the Board of Education office;
2. Communicated to at least one of the Board's designated newspapers; and
3. Filed with the Borough Clerk of Palisades Park.

Minute Approval: July 20, 2016 – Special Meeting

Mr. Woo made a motion to accept the minutes, seconded by Mr. Rotundo. Roll Call: Ayes – Ms. Alvarez, Mr. Bruno, Mr. Jason Kim, Mr. Mattessich, Mr. Rotundo, Mr. Woo. Abstain: Ms. Hwang, Mr. Paul Kim – neither were present at the July meeting.

Report of the Board President – Ms. Maria Alvarez did a "walk-through" the school buildings and commended the staff on such a smooth transition into the start of a new school year. She thanked Dr. Cirillo for giving her the opportunity to do so. A thank you card from the KPC was read thanking the Board for use of the high school facilities during the summer for a "summer camp" program.

Report of the Superintendent – Dr. Cirillo

Dr. Cirillo met with the local law enforcement officer, Lt. Mark Jackson, on September 20th to discuss and sign the annual Memorandum of Agreement between the Board and the police department. This meeting takes place at the beginning of every school year and addresses specific problems and concerns in the community. The MOA is a critically important vehicle for securing our schools through cooperation between school officials and law enforcement authorities.

Dr. Cirillo announced the district was awarded 2 grant checks, in the amount of \$250.00 each, for participation in the 2016 "BCUA" Environmental Awareness Challenge. Congratulations to Mr. Robert Biagiotti, High School Science teacher and Mrs. Laura Pieratos, Vice-Principal at Lindbergh Elementary School.

Dr. Cirillo announced the district received the highest self-assessment scores on the HIB evaluation. Also, Palisades Park Jr/Sr High School was listed as # 128 in the September 2016 issue of NJ Monthly's Top High Schools. This was a significant improvement from 2014 when the school came in at #246. PTSA/PTA/KPG "Fall Festival" scheduled on Saturday, October 15th at the Lindbergh School field. Flyers will be distributed detailing activities.

The following Resolutions were presented under the Report of the Superintendent:

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the Uniform State Memorandum of Agreement – 2015 Revisions, signed by the Chief School Administrator and the local Law Enforcement Official – unchanged, with no additional terms or provisions.

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the Statement of Assurance regarding the use of paraprofessional staff for the 2016/17 school year. Be It Further Resolved, that the paraprofessional staff were hired in accordance with the requirement of individualized educational programs (I.E.P.), N.J.A.C. 6A:9 and N.J.A.C. 6A: 23A-18. Furthermore, job descriptions for special education classroom aides have been submitted and approved by the County Office of Education in accordance with N.J. A. C. 6A:14-4.1€.

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the HIB self-assessment reports for the Early Childhood Center, Lindbergh School, and the Jr/Sr High School and approves submission of this information to the State DOE in accordance with N.J.S.A. 18A:37-17a.

A motion by Mr. Rotundo, seconded by Mr. Bruno, all ayes on roll call vote to accept these 3 Resolutions.

Report of the Board Attorney – Mr. Richard Brovarone, Esq. – Report in Closed Session

Report of the Finance Committee – Mr. Mattessich

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a Joint Transportation Agreement with the Cliffside Park Board of Education for the transportation of the district's out of district students attending the following programs during the 2016/17 school year:

• Bergen Academies (Hackensack)	32 students	\$115,200.00
• Teterboro Tech (Teterboro)	12 students	32,400.00
• BCC, Paramus	1 student	9,900.00
• The Community School (Teaneck)	1 student	<u>6,300.00</u>
		\$163,800.00

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves an Agreement between the Board and the Bergen Department of Health Services to furnish health services of a technical and professional nature to the district's nonpublic schools.

Be It Further Resolved, that the Board agrees to reimburse the County as follows:

- \$11.00 per student for nursing supervision in the amount of \$3,300.00
- Equipment & Supplies in the amount of \$45.00
- 3% of the total state aid allotment (\$26,010.) in the amount of \$780.30
- Total payment to the BCDHS for the 2016/17 school year is \$4,125.30.

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following **workshop/field trip** request:

<u>Staff Member</u>	<u>Description/Location</u>	<u>Dates (s)</u>	<u>Amount</u>
Peter Longo English Supervisor	Google Classroom Workshop Bergen County ETTC, Paramus	9/26/16	\$100.00
Workshops cont'd:			
Donald Westcott H.S. Music Teacher	Field trip to Papermill Playhouse - "The Producers"	10/13/16	\$ 50.00 per student
Cynthia Planker Home Ec Teacher	Workshop - Curriculum Connections Conference Edison, NJ	10/12/16	\$115.00
Avo Youmshakian AP Calculus	Field Trip - NJIT Career Day Newark, NJ	10/14/16	No cost to students students

4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request for tuition reimbursement from Gina Bruno, high school Social Studies teacher. Courses: "Global Governance", "African Cities", "Human Rights & Poverty". Amount of reimbursement TBD at the end of the school year.

5.) BE IT RESOLVED, that the Board approves "summer hours" for Jennifer Velardo, After Care Coordinator, to update the Program's policy and the parent handbook. 15 hours @ \$30.00 per hour.

6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the **Food Service** vouchers for the month of September 2016 in the amount of **\$3,616.84**.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>Check #</u>	<u>Amount</u>
Verizon	2 months - phone service	3373	\$ 96.74
Jay-Hill Repairs	H.S. ice- maker & condenser ECC maintenance on all Kitchen equipment ECC - repairs on Garland Convection Oven Lindbergh - maintenance on All kitchen equipment Lindbergh - Repair of Market Forge Boiler H.S. - removed & replaced the Pop safety on the Cleveland kettle H.S. - replaced element on the Duke steam table	3374	3,115.10
Sentinel Fire Safety Corp	ECC/High School - Serviced, inspected and tagged Ansul fire systems	3375	265.00
Sentinel Fire	Lindbergh School Ansul system	3376	140.00

7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the **September 2016 bill list** in the amount of **\$997,731.88**.

Fund 10 (General Current Expenses	\$860,932.31
Fund 20 (Special Revenue Fund)	136,486.44
Fund 96 (Latch Key)	<u>313.13</u>
	\$997,731.88

A motion was made by Mr. Mattessich, seconded by Mr. Bruno, all ayes to accept Finance resolutions 1 through 7.

Report of the Buildings & Grounds Committee – Mr. Donovan

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from **Cub Scout Pack 379** for the use of the Lindbergh School cafeteria on a weekly basis beginning **Wednesday, September 21, 2016 for their meetings** through the end of the school year. The meetings will commence at 6:30 p.m. and conclude approximately 8:30 p.m.

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the use of the high school gymnasium and cafeteria **on Saturday, January 21, 2017 for the “Annual Tiger Tumble”** sponsored by the Cub Scouts. Hours requested: 8:00 a.m. – 1:30 p.m. (this time frame includes the set-up/clean-up of the event).

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from **“Garden State Kendo Alliance”**, Palisades Park for use of the **High School gym on Saturday, November 12, 2016 from 4:30 – 7:30 p.m. for a practice session.**

NOTE: “Garden State” was approved at the July 20th meeting for their Kendo Federation seminar and high rank promotion test scheduled at the high school on Sunday, November 13th. The Board office is in receipt of their Certificate of Liability Insurance and a security deposit.

A motion by Mr. Donovan to accept 3 buildings & grounds requests, seconded by Mr. Woo, all ayes on roll call.

Report of the Personnel Committee – Mr. Woo

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the resignation of Chanmee P. Jung, Korean Language teacher, effective as soon as a replacement is hired, but not later than October 30, 2016.

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves “re-hiring” Anthony Nazario, High School custodian, effective September 22, 2016. \$12.25 per hour, not to exceed 29.5 hours per week.

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointments:

Debra Youmshakian
Interim Math/Science Supervisor
\$30.00 per hour

Cindy Vouthas-Maza
Supervisor of Elementary Education
Stipend: \$5,000.00

4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following teacher appointments for the 2016/17 school year:

Christopher Mitchell
Edgewater, New Jersey
Montclair State University
MA – English
Step 3 MA - \$49,252.00 *
09/01/16 – 11/18/16
(Replacing Joanna Hali)

Elizabeth Paccione
New Milford, New Jersey
MS – Special Education PK-8
St. Joseph's University
Step 1 MA - \$51,167.00 *
(Replacing Silvia Raguseo)

5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following Substitute teachers for the 2016/2017 school year:

Michelle Hyun Kim
Palisades Park, New Jersey
BA – English
Rutgers University

Jonathan Gleich
Palisades Park, New Jersey
MA – Music (Performance)
Mannes School of Music

6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointment, pending fingerprint approval:

Seongmi Kim
Fort Lee, New Jersey
Rutgers University
BA – Asian Cultures & Languages
Step 1 BA - \$28,831.00 *
Pro-rated – 3/5 Teacher
(Replacing Chanmee Jung)

***Pending negotiations**

A motion by Mr. Woo, seconded by Mr. Mattessich, all ayes to accept Personnel resolutions 1 through 6

Report of the Policy Committee – Mr. Rotundo

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a **First Reading** of the following updated/amended Board policies:

- 2224 – Nondiscrimination/Affirmative Action: A section was added titled “Comprehensive Equity Plan” (under the Administration section)
- 4111.1/4211.1 – Nondiscrimination/Affirmative Action: 3 new sections were added (under the Personnel section in our policies)
- 4211 – Recruitment, Hiring & Selection: An introductory paragraph was added
- 4231 – Staff Development: Changes have been made to be more consistent with N.J.A.C.
- 5114 – Suspension & Expulsion: Updated as part of the Comprehensive Equity Plan
- 5145.4 – Equal Educational Opportunity: Sections were edited to be more consistent with current law.
- 6121 – Nondiscrimination/Affirmative Action: Updated to be more consistent with the current NJDOE codes. (under the Instruction section in our policies)
- 6142.2 – English as a Second Language; Bilingual Programs: Policy changes “limited English proficient” to “English Language learners”
- 6145.1/6145.2 – Intramural Competition; Interscholastic Competition: Includes sections addressing the needs of Special Education students.
- 5142.1 – Aftercare Program: Amends registration criteria, no longer accepting cash payments, late payments.

A motion was made by Mr. Rotundo, seconded by Mr. Mattessich to accept the First Reading of the aforementioned policies.

The full text of these policies is available on the district’s website.

Report of the PTA/PTSA/Student Activities: Ms. Connie Hwang

The PTA/PTSA held a “Meet and Greet” at the high school on October 5, 2016. A “fall festival” sponsored by the PTSA/PTA/KPG is scheduled on Saturday, October 15th at the Lindbergh School field from 2:00 – 9:00 p.m. There will be a lot of activities for the children and a “Star Wars” movie will be shown at night.

Calendar/Food Services: No report at this time

New Jersey School Boards Liaison: Mr. Bruno

The annual School Boards convention will be held in Atlantic City beginning October 25th – October 27th. Board Members may take their Governance training at that time and participate in other informative sessions.

Old Business: None at this time

New Business: No new business

Audience Participation:

A motion made by Mr. Rotundo, seconded by Mr. Woo, all ayes to open the meeting to the public.

Cathy Doheny, PPEA President, inquired whether or not the October negotiations meeting was still going to take place as scheduled. Mr. Brovarone replied it was on schedule.

Nancy Anderegg, resident and an employee, congratulated the PTA/PTSA for all their help in getting the schools off to a good start.

A motion by Mr. Rotundo, seconded by Mr. Bruno, all ayes to go into closed session.

The meeting was officially adjourned at 7:36 p.m.