

Palisades Park Board of Education
Work Session/Regular Business Meeting Agenda
Tuesday, January 24, 2023 at 6:30pm, Early Childhood Center

A. CALL TO ORDER: Board President

B. FLAG SALUTE

C. ROLL CALL

	Present	Absent
Ms. Eun Min	_____	_____
Ms. Anieska Garcia	_____	_____
Ms. Soo Chung	_____	_____
Ms. Helen Jeon	_____	_____
Mr. Kevin Lim	_____	_____
Ms. Rebekah Lee	_____	_____
Mr. Anthony Kim	_____	_____
Mr. William Kim	_____	_____
Mr. Charlie Shin	_____	_____
Dr. Cirillo	_____	_____

D. STATEMENT OF PRESIDING OFFICER

In compliance with the Open Public Meetings Act (Chapter 231, P.L. 1975), I hereby state that notice of this **Work Session** has been provided to the public by a written notice dated January 24, 2023 (date of published notice)

The Meeting Notice has been:

- Emailed to all staff members at the district’s 3 school locations
- Communicated to at least 1 of the Board’s designated newspapers
- Filed with the Borough Clerk of Palisades Park

E. SCHOOL BOARD RECOGNITION MONTH

WHEREAS, The New Jersey School Boards Association has declared January 2023 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Palisades Park Board of Education is one of 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Palisades Park Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey’s local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey’s 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public’s expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation’s best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments;

NOW, THEREFORE, BE IT RESOLVED, That the Palisades Park Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2023 as SCHOOL BOARD RECOGNITION MONTH; and

BE IT FURTHER RESOLVED, That the Palisades Park Board of Education urges all New Jersey citizens to work with their local boards of education and public school staff toward the advancement of our children’s education.

F. REVIEW AND DISCUSS RESOLUTIONS TO BE VOTED ON AT THE REGULAR MEETING

G. ADJOURN WORK SESSION: OPEN REGULAR MEETING

H. REPORT OF THE SUPERINTENDENT

- Dissertation Approval

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rebekah Lee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anieska Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Anthony Kim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soo Chung	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	William Kim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helen Jeon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charlie Shin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kevin Lim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

I. REPORT OF THE BOARD PRESIDENT

- Committee Appointments
 1. Finance
 2. Buildings and Grounds
 3. Personnel
 4. Curriculum
 5. Negotiations
 6. Policy
 7. NJ School Boards Liaison/Alternate
 8. County School Boards Rep/Alternate

J. APPROVAL OF BOARD MINUTES

- Approval of Minutes – Regular Business Meeting
Move that the Palisades Park Board of Education upon recommendation of the Superintendent approves the minutes of the following meeting;

- December 15, 2022 Regular Meeting Minutes

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rebekah Lee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anieska Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Anthony Kim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soo Chung	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	William Kim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helen Jeon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charlie Shin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kevin Lim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

COMMITTEE REPORTS

K. FINANCE

Consent Agenda for Items 1-14

1. Tuition Reimbursement

BE IT RESOLVED that the Palisades Park Board of Education upon recommendation of the Superintendent approves the following requests for tuition reimbursement:

- Shamainie Beck- Rutgers University – 3 credits
- Karla Campos – Montclair University – 3 credits
- Christine Kim – NJ Center for Teaching & Learning – 9 credits
- Chanmi Lee – Montclair University – 3 credits
- Gustavo Miron – NJ Center for Teaching & Learning – 9 credits

Note: Tuition reimbursement shall be provided for coursework related to an employee’s current job responsibilities. Reimbursement is paid at the end of the school year. Employees may take up to a maximum of 9 credits per school year.

2. Staff Workshops/Conferences

BE IT RESOLVED that the Palisades Park Board of Education upon recommendation of the Superintendent approves the following staff member workshops/conferences:

<u>Staff Member</u>	<u>Conference/Workshop</u>	<u>Cost</u>	<u>Date(s)</u>
Jillian Romero ECC Principal	Techspo Conference Atlantic City	\$515.00	01/25 – 01/27
Patrick Phalon Lindbegh School Principal	Techspo Conference	\$515.00	01/25/ - 01/27
Andrew Garcia High School Principal	Techspo Conference	\$420.00	01/25 – 01/27
Joseph Cirillo Superintendent	Techspo Conference	\$420.00	01/25-01/27
Christian Guerro Tech Coordinator	Techspo Conference	\$515.00	01/25/ - 01/27
Ive Pavin Phys Ed Teacher	Annual “Shape” Convention Princeton Forrestal Village	\$169.00	02/27/23

Dino Eliopoulos Athletic Director	Athletic Director Conference Atlantic City	\$660.00	03/13 – 03/17
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3. Food Service Vouchers

BE IT RESOLVED that the Palisades Park Board of Education upon recommendation of the Superintendent approves Food Service Payment(s) as follows:

- | | | |
|---------------------|-----------------------------------|-------------|
| • Mulligan Roofing | Drain repairs @ ECC | \$ 1,200.00 |
| • Pomptonian, Inc. | Request for expenses w/e 12/09/22 | \$14,244.11 |
| • Pomptonian, Inc. | Request for expenses w/e 12/16/22 | \$50,520.80 |
| • Pomptonian, Inc. | Request for expenses w/e 12/30/22 | \$26,473.15 |
| • Global Industrial | Tables/Umbrellas @ HS Courtyard | \$ 8,099.98 |

4. Student Activities Accounts

BE IT RESOLVED that the Palisades Park Board of Education upon recommendation of the Superintendent accepts the financial reports for the High School and the Lindbergh School Student Activities Accounts, for the month ending 12/31/22.

5. Secretary's and Treasurer's Financial Reports

BE IT RESOLVED that the Palisades Park School District Board of Education, upon the recommendation of the Superintendent, accepts the Secretary's and Treasurer's unaudited 2022-23 financial reports, which are in agreement reflecting the district's financial activities for the period November 2022.

6. Ratification of Board Secretary's Monthly Certification – Budgetary Line Item Status

BE IT RESOLVED pursuant to N.J.A.C.6A:23-2.11(c)3, the Board Secretary certifies that as of November 2022 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:232.11(a).

BE IT FURTHER RESOLVED pursuant to N.J.A.C.6A:23-2-11(c)4 that the Palisades Park School District Board of Education certifies that as of November 2022 after review of the Board Secretary's and Treasurer's monthly financial report, in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(b).

7. Transfers

RESOLVED that the Palisades Park Board of Education, upon the recommendation of the superintendent, approve transfers for the month of November 2022

8. Approval of Purchasing Manual and Standard Operating Procedures

BE IT RESOLVED, that the Palisades Park Board of Education approves the Purchasing Manual and Standard Operating Procedures for the Year 2023.

9. Lease for Bells and Clocks

BE IT RESOLVED that the Palisades Park Board of Education upon recommendation of the Superintendent approves the bid to lease to purchase bells and clocks for the Palisades Park Jr/Sr High School and the Lindbergh Elementary School, with HCESC (Hunterdon County Educational Services Commission).

10. Reimbursement for Curriculum Updates

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves reimbursement for the attached list of teachers for updating the district’s curriculum. Teachers will be paid \$30.00 per hour, not to exceed 10 hours.

11. Wage Increase – School Van Drivers

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves an increase for the district’s school van drivers. Current: \$22.00 per hour. Increase to: \$30.00 per hour, effective February 1, 2023

12. Approval of Payroll – 12/23/22

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the 12/23/22 payroll in the amount of \$836,234.35 and 01/13/23 in the amount of \$844,318.08.

13. Approval of the Bill List – January

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the January 2023 bill list in the amount of **\$2,086,006.12:**

- Fund 10 (General/Current Expenses) \$1,792,376.35
- Fund 20 (Special Revenue) \$ 293,629.77

14. Reappointment of Architect of Record – Parette Somjen Achitects, LLC

WHEREAS, the Palisades Park Board of Education has determined that it needs to retain Parette Somjen Architects, LLC to provide professional services as Architect of Record of the Board.

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rebekah Lee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anieska Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Anthony Kim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soo Chung	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	William Kim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helen Jeon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charlie Shin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kevin Lim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

L. BUILDINGS AND GROUNDS**M. PERSONNEL**

Consent agenda for Items 1-7

1.) Danielle Bruno

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following appointment:

Danielle Bruno
BA – Rutgers University
Elementary Grades K – 6
B.S.I. Teacher @ ECC
Step 5 BA+15 - \$58,680.00
Effective: TBA

2.) Stephanie Emmerling – Family Leave Extension

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves a family leave extension for Stephanie Emmerling (LS Teacher). Mrs. Emmerling will return to district 09/01/2023.

3.) Appointment of Custodians – Mendez, Soto, Ago

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the appointment of the following custodians:

Zabdi J. Mendez
P/T @ High School
\$15.00 per hour
Effective: 01/09/2023

Lorenzo Lemos-Soto
P/T @ Lindbergh School
\$15.00 per hour
Effective: Pending fingerprint approval

Sal Ago
P/T @ Lindbergh School
\$15.00 per hour
Effective: Pending fingerprint approval

4.) Substitute Teachers - Shamainie Beck and Victoria McNamara

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the appointment of: Shamainie Beck and Victoria McNamara as Substitute Teachers at the Lindbergh School after school programs. (\$36.00 per hour)

5.) Approval of Teacher Candidates (Interns) – Aminov, Miranda, Petruzzelli, Rodriguez

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following teacher candidates (interns) for placements at the Palisades Park School District during the Spring 2023 semester:

Sarah Aminov
High School

Jianna Miranda
Elementary K – 6

Sabino Petruzzelli
Elementary K – 6

Stephanie Rodriguez
Middle School/High School

6.) Mayra Bermeo

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the appointment of: Mayra Bermeo as a Substitute School Van Driver for the district, effective immediately. (\$30.00 per hour)

7.) Hadil A. Alsharif

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the appointment of: Hadil A. Alsharif as a classroom aide at the ECC, effective 02/01/23.

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rebekah Lee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anieska Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Anthony Kim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soo Chung	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	William Kim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helen Jeon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charlie Shin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kevin Lim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

N. CURRICULUM

O. NEGOTIATIONS

P. POLICY

Q. NJ SCHOOL BOARDS LIAISON/ALTERNATE

R. COUNTY SCHOOL BOARDS REP/ALTERNATE

S. OLD BUSINESS

1.) Rullo & Juillet Associates, Inc.

BE IT RESOLVED, that the Palisades Park Board of Education appoints Rullo and Juillet Associates, Inc, Cedar Grove, NJ as the District’s Right-To-Know, PEOSH, and AHERA Consultants. Other services include: Updating Hazardous Face Sheets, Filing State Required Surveys, Compiling the 3-Year Asbestos Management Plan, R-T-K training and Blood-Borne Pathogens training. Annual Fee - \$8,000

2.) Brown and Brown Benefit Advisors

BE IT RESOLVED, that the Palisades Park Board of Education renews a contract with Brown & Brown Benefit Advisors, Lambertville, NJ as the district’s benefit advisors/consultants. Services include (but are not limited to) Regulatory guidance for Health Care Reform, COBRA, HIPAA, Overage Dependents, FMLA, NJ Family Leave, Medicare Part D and NJ Public Law, Chapter 78. Annual Fee - \$12,000

3.) 504 Coordinator – Joanna Hali

BE IT RESOLVED, that the Palisades Park Board of Education approves the appointment of Joanna Hali, Child Study Team Director, as the district’s 504 Coordinator. (No stipend)

4.) Affirmative Action Officers

BE IT RESOLVED, that the Palisades Park Board of Education approves the appointment of the (3) Building Principals to act as the Affirmative Action Officers for their respective school buildings. (No stipend)

5.) HIB Specialists/Investigators

BE IT RESOLVED, that the Palisades Park Board of Education approves the appointment of (3) Building Principals to act as HIB (Harassment, Intimidation & Bullying) Specialists/Investigators for their respective school buildings. They will work in conjunction with their Vice-Principal or Guidance Counselor. (No stipend)

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rebekah Lee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anieska Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Anthony Kim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soo Chung	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	William Kim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helen Jeon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charlie Shin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kevin Lim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

T. NEW BUSINESS

1.) Movie Night – Lindbergh Elementary School

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves a request from the PPEA/Pride Team to host a “Movie Night” at the Lindbergh School field on May 12, 2023 (rain date May 19th) for ECC and Lindbergh School students.

2.) Prom Night – Biagio’s Terrace

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves a request from Nicole Turro, Senior Class Advisor, to schedule the Senior Prom at “Biagio’s Terrace”, Paramus on Wednesday, June 7 2023 from 7:00 – 11:00 p.m.

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rebekah Lee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anieska Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Anthony Kim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soo Chung	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	William Kim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helen Jeon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charlie Shin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kevin Lim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

U. AUDIENCE PARTICIPATION

V. CLOSED SESSION – OTHER MATTERS (if necessary)

W ADJOURNMENT