

September 20, 2023 - Regular Meeting

- 1.) **President Calls the Meeting to Order:** 6:30 p.m. (Work Session)
- 2.) **Flag Salute**
- 3.) **Roll Call**
- 4.) **Statement of Presiding Office**
- 5.) **Review & Discuss Board Business**
- 6.) **Adjourn Work Session; Open Regular Meeting**
- 7.) **Report of the Board President – Eun Min**
- 8.) **Report of the Superintendent –**
- 9.) **Report of the Board Attorney – John McCann**
- 10.) **Minute Approval:** *August 30, 2023 – Special Meeting*

11.) **Committee Reports:**

Finance: *Food Service Vouchers, BSR Report, Payroll 8/30/23 & 9/15/23, September Bills List, Transfers, Student Activities 6/30/23, Cliffside Park BOE Agreement SY 23-24, HVAC Payments, Salary Adjustment Requests, Tuition Reimbursement, Bloodborne Pathogens BCSS Agreement, Commission for the Blind Agreement, Salary Accounts PEA Grant, Roof Replacement PPHS Gym, Out of District Contracts SY 23-24 (4)*

Buildings & Grounds: *Senior Class Car Wash, PTA Meeting Schedule SY 23-24*

Personnel: *Co-Curricular Positions (9th Grade Class Advisors), Appointment of Staff (5)*

Curriculum: *Final Exam Exemption Expansion*

Negotiations:

Policy:

NJ School Boards Liaison:

County School Boards Liaison:

School Safety & Security Committee:

12.) **Old Business:**

13.) **New Business:**

14.) **Audience Participation:** *Limited to 3 minutes per participant (Policy #9322)*

15.) **Closed Session**

16.) **Adjournment**

Palisades Park Board of Education
Work Session/Regular Business Meeting Agenda
Wednesday, September 20th, 2023 – at 6:30 p.m., Early Childhood Center

A. CALL TO ORDER : Board President

B. FLAG SALUTE

C. ROLL CALL

	Present	Absent
Ms. Eun Min	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Anieska Garcia	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Soo Chung	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Helen Jeon	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Kevin Lim	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Rebekah Lee	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Anthony Kim	<input type="checkbox"/>	<input type="checkbox"/>
Mr. William Kim	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Charlie Shin	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Joseph Cirillo	<input type="checkbox"/>	<input type="checkbox"/>
John McCann, Esq.	<input type="checkbox"/>	<input type="checkbox"/>

D. STATEMENT OF PRESIDING OFFICER

In compliance with the Open Public Meetings Act (Chapter 231, P.L. 1975), I hereby state that notice of this **Regular Meeting** has been provided to the public by a written notice dated January 15, 2023 (date of published notice)

The Meeting Notice has been:

1. Emailed to all staff members at the district's 3 school locations.
2. Communicated to at least 1 of the Board's designated newspapers.
3. Filed with the Borough Clerk of Palisades Park.

E. REVIEW AND DISCUSS RESOLUTIONS TO BE VOTED ON AT THE REGULAR MEETING

F. ADJOURN WORK SESSION: OPEN REGULAR MEETING

G. REPORT OF THE BOARD PRESIDENT

H. REPORT OF THE SUPERINTENDENT

I. REPORT OF THE BOARD ATTORNEY

J. APPROVAL OF BOARD MINUTES

1. Approval of Minutes – Special Business Meeting – August 30, 2023

Move that the Palisades Park Board of Education upon recommendation of the Superintendent approves the minutes of the following meeting;

- August 30, 2023 Special Meeting Minutes

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rebekah Lee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anieska Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Anthony Kim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soo Chung	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	William Kim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helen Jeon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charlie Shin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kevin Lim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

COMMITTEE REPORTS

K. FINANCE

Consent Agenda for Items 1-16 – William Kim

1. FOOD SERVICE VOUCHERS

BE IT RESOLVED that the Palisades Park Board of Education upon recommendation of the Superintendent approves Food Service Payment(s) as follows:

VENDOR	DESCRIPTION	COST
Pomptonian Food Service	Invoice 637 090823 – Request for Expenses	\$2,360.06
Jay Hill Repairs	Invoice 1017137 – Bally Walk in – Needs New Door Seal	\$399.00

2. SECRETARY’S AND TREASURER’S FINANCIAL REPORTS

BE IT RESOLVED that the Palisades Park School District Board of Education, upon the recommendation of the Superintendent, accepts the Secretary’s and Treasurer’s unaudited 2023-24 financial reports, which are in agreement reflecting the district’s financial activities for the period August 2023.

3. RATIFICATION OF BOARD SECRETARY’S MONTHLY CERTIFICATION – BUDGETARY LINE ITEM STATUS

BE IT RESOLVED pursuant to N.J.A.C.6A:23-2.11(c)3, the Board Secretary certifies that as of August 2023 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23.11(a).

BE IT FURTHER RESOLVED pursuant to N.J.A.C.6A:23-2.11(c)4 that the Palisades Park School District Board of Education certifies that as of August 2023 after review of the Board Secretary’s and Treasurer’s monthly financial report, in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(b).

4. APPROVAL OF PAYROLL – 8/30/23, 9/15/23

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following payroll amounts:

Payroll Date	Amount
8/30/23	\$153,244.48
9/15/23	\$863,383.46

5. APPROVAL OF THE BILL LIST – SEPTEMBER

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the September 2023 bill list in the amount of **\$839,718.77:**

- Fund 10 (General/Current Expenses) \$767,887.66
- Fund 20 (Special Revenue) \$71,287.11
- Fund 60 (Food Service) \$544.00

6. TRANSFERS

RESOLVED that the Palisades Park Board of Education, upon the recommendation of the superintendent, approve transfers for the month of August 2023.

7. STUDENT ACTIVITIES ACCOUNTS

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent accepts the financial reports for the High School and the Lindbergh School Activities Accounts, for the month ending 6/30/23 (attached).

8. CLIFFSIDE PARK BOARD OF EDUCATION AGREEMENT – SY 23-24

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, renews an agreement with the Cliffside Park Board of Education. The Cliffside Park BOE will transport Palisades Park students attending out-of-district Academies/Vocational programs during the SY 23-24 as follows:

Program	No. of Students	Annual Cost per Route	Account Number
Applied Technology	10	\$112,500.00	11-000-270-513-01
Hackensack Academies	17	\$66,708.00	11-000-270-513-01
Englewood “School of Choice”	38	*\$196,560.00*	11-000-270-513-01
Bergen Technical - Teterboro	17	\$66,402.00	11-000-270-513-01
Paramus Technical	2	\$22,500.00	11-000-270-513-01
NVRHS (Old Tappan)	2	\$22,320.00	11-000-270-513-01
TOTAL	86	\$486,990.00	

Pending review and discussion by the Board of Education.

9. APPROVAL OF HVAC PAYMENTS

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves the following payments for the HVAC Project:

Contractor	Payment No.	Cost	Date(s)
H&S Construction	8	\$531,145.30	09/15/2023
Thassian Mechanical	6	\$30,946.25	09/15/2023

10. SALARY ADJUSTMENT REQUESTS

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves the salary adjustment requests as follows:

Staff	Current Salary	New Salary	Effective
Jenny Busanic	\$63,715 Step 5 MA	\$64,700 Step 5 MA+15	10/01/23

11. TUITION REIMBURSEMENT

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves the following tuition reimbursement requests to be made at the end of the school year:

Staff Member	University Name	Course Name	Credits Received
Vera Csizmadia	Andrews University	Creative Effective Instructional Coaching	3
Vera Csizmadia	William Paterson University	Curriculum Design for All Learners	3
Jenny Busanic	William Paterson University	Universal Design Learning	3
Jenny Busanic	William Paterson University	Literacy – Advanced Instruction	3
Alexa Lewris	NJ Center for Teaching & Learning	Algebra Based Physics: Mechanics	3
Chanmi Lee	Montclair State University	Discrete Mathematics	4
Chanmi lee	Montclair State University	Statistics	3
Christine Kim	NJ Center for Teaching & Learning	Learning & Teaching Pre-Cal	3
Christine Kim	NJ Center for Teaching & Learning	Field Experience 1	3
Christine Kim	NJ Center for Teaching & Learning	Field Experience 2	2

Account No - 11-000-291-280-01

12. BLOODBORNE PATHOGENS COMPLIANCE PROGRAM – BCSS AGREEMENT

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, enters into a shared-services agreement with the Bergen County Department of Health for the furnishing of health services of a technical and professional nature for the Bloodborne Pathogens Compliance Program for the period July 1, 2023 through June 20, 2025.

FURTHERMORE, the Board agrees to contract for BBP Training and the BBP Administrative Elective - \$25.00 per person.

13. COMMISSION FOR THE BLIND AND VISUALLY IMPAIRED - AGREEMENT

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, enters into a service agreement with New Jersey Commission for the Blind and Visually Impaired for the period September 1, 2023 through June 30, 2024 for the following:

<u>Student ID #</u>	<u>School</u>	<u>Educational Support Services</u>
11908	Commission for the Blind	\$14,600.00

14. SALARY ACCOUNTS TO PRESCHOOL EDUCATION AID GRANT

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves the 23-24 PEA Salary allocations:

Staff Member	PEA Allocation	Account Number
Cindy Vouthas	50%	20-218-200-102-04
Jillian Romero	47%	20-218-200-103-04
Oliver Nicholson	100%	20-218-200-104-04
Diane Nickoloff	50%	20-218-200-104-00
Christian Guerrero	19.5%	20-218-200-104-00
Belen Alvarado	100%	20-218-200-110-04
Fabio Ramos	100%	20-218-200-110-04
Clorinda Belevan	100%	20-218-200-110-04
Grace DeSotto	100%	20-218-100-101-04
Maria Fierro	100%	20-218-100-101-04
Samantha Aufiero	100%	20-218-100-101-04
Nicole Ostuni	100%	20-218-100-101-04
Aimee Jimenez-Harper	100%	20-218-100-101-04
Jennifer Martins	100%	20-218-100-101-04
Brandon Karlok	100%	20-218-100-101-04
Rosemary Carbone	100%	20-218-100-101-04
Luis Penalilo	100%	20-218-200-101-04
Paula Gonzalez	100%	20-218-200-105-00
Vera Csizmadia	100%	20-218-200-176-04

15. ROOF REPLACEMENT/REPAIR – PPHS GYMNASIUM

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, accepts a proposal from Tremco Roofing & Building Maintenance for the following:

Roof Location	Building	Cost	Reserve Withdrawal	Account No.
Boys Locker Room	PPHS	\$260,000	Capital Reserve	12-000-400-450-05
Girls Locker Room	PPHS	\$290,000	Capital Reserve	12-000-400-450-05
Gymnasium	PPHS	\$336,200	Maintenance Reserve	12-000-400-450-05

This resolution is contingent upon receiving ROD Grant

16. OUT OF DISTRICT CONTRACTS – 2023 – 2024 SCHOOL YEAR

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves the following contracts for the 2023-2024 school year:

<u>Student ID #</u>	<u>School</u>	<u>Base Tuition</u>	<u>Additional Services</u>
243764	Fort Lee	\$36,150	\$32,886.20
263171	Fort Lee	\$36,150	\$33,772.15
9882	Sage Alliance	\$71,656.00	N/A
9878	Sage Alliance	\$71,656.00	N/A
12304	Neptune Township	\$16,300.00	N/A

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rebekah Lee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anieska Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Anthony Kim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soo Chung	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	William Kim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helen Jeon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charlie Shin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kevin Lim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

L. BUILDINGS AND GROUNDS

Consent agenda for Items 1-2 – Anthony Kim

1. CAR WASH – SENIOR CLASS

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves a “Car Wash” sponsored by the Senior Class on Saturday, September 30, 2023 between the hours of 11:00 a.m. – 3:00 p.m. at the back of Lindbergh School on Roff Avenue.

Rain Date: October 7, 2023

2. PTA MEETING SCHEDULE – SY 2023-2024

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following PTA meeting schedule for the SY 23-24:

Second Tuesday of every month – 6:30 p.m. – 8:30 p.m. @ Lindbergh School Cafeteria

October 10, 2023

November 7, 2023 (Election Day) – Can be moved to November 14

December 12, 2023

January 9, 2024

February 13, 2024

March 12, 2024

April 9, 2024

May 14, 2024

June 11, 2024

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rebekah Lee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anieska Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Anthony Kim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soo Chung	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	William Kim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helen Jeon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charlie Shin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kevin Lim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

M. PERSONNEL

Consent agenda for Items 1-2 – Anieska Garcia

1. CO-CURRICULAR POSITIONS

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following Co-Curricular Positions for the 2023-2024 school year:

Employee Name	Position
Sierra Rosa	9 th Grade Class Advisor
Rwan Elmohdli	9 th Grade Class Advisor

2. APPOINTMENT OF STAFF

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the appointment of the following personnel:

Employee Name	Position	Salary	Start Date	Account #	Building
Kristie Park	ESL/World Language	\$61,765 Step 1 MA	*TBD*	11-240-100-101-01	District
Sarah Murtag	Elementary School Teacher	\$65,100 Step 6-7 MA	TBD	11-120-100-101-02	Lindbergh
Sarah Park	Special Education	\$62,215 Step 2 MA	9/25/2023	11-204-100-101-01	Lindbergh
Seishu Miyazawa	Elementary School Teacher	\$58,650 Step 1 BA	*TBD*	11-120-100-101-02	Lindbergh
Orlando Cordero Rodriguez	Part Time Custodian	\$16.00/hour	*TBD*	11-000-262-101-01	Lindbergh

Pending Fingerprint Approval

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rebekah Lee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anieska Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Anthony Kim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soo Chung	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	William Kim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helen Jeon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charlie Shin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kevin Lim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

N. CURRICULUM

Consent agenda for Item 1– Rebekah Lee

1. FINAL EXAM EXEMPTIONS EXPANSION

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent approves students grades 9-11 to be exempt from final exams if they earn an “A” or better in a full year course.

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rebekah Lee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anieska Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Anthony Kim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soo Chung	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	William Kim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helen Jeon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charlie Shin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kevin Lim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

O. NEGOTIATIONS – Kevin Lim

P. POLICY – Anieska Garcia

Q. NJ SCHOOL BOARDS LIAISON/ALTERNATE – Soo Chung

R. COUNTY SCHOOL BOARDS REP/ALTERNATE – Helen Jeon

S. SCHOOL SAFETY A/ND SECURITY COMMITTEE – Anieska Garcia

T. OLD BUSINESS

U. NEW BUSINESS

V. AUDIENCE PARTICIPATION

W. CLOSED SESSION

X. ADJOURNMENT