November 15, 2023 - Regular Meeting

- 1.) **President Calls the Meeting to Order:** 6:30 p.m. (Work Session)
- 2.) Flag Salute
- 3.) Roll Call
- 4.) Statement of Presiding Office
- 5.) Review & Discuss Board Business
- 6.) Adjourn Work Session; Open Regular Meeting
- 7.) Report of the Board President Eun Min
- 8.) Report of the Superintendent Dr. Cirillo
- 9.) Report of the Board Attorney John McCann
- 10.) Minute Approval: October 18, 2023 Regular Meeting
- 11.) Committee Reports:

Finance: Food Service Vouchers, BSR Report, Payroll 10/13/23, 10/30/23, November Bills List, Transfers, Student Activities 10/31/23, Visitations/Workshops, Tuition Reimbursement, HVAC Project Payment (Pennetta #5), Statement of Assurance (Health and Safety Checklist), CCL Therapy Contract Agreement, Title I Salaries Staff, Annual Preschool Operational Plan, Title Grants Carryover 22-23,

Buildings & Grounds: Tiger Tumble, PTA Membership Meeting, Breakfast with Santa

Personnel: Volunteer Girls Basketball Coach, Assistant Baseball Coach, Middle School Basketball Coach, Full Time Position (Matthew Travia), I&RS Services, Title I Lead Teachers, Option II After School Program, ESL After School Program, Breakfast Club Program,

Curriculum: Field Trip Requests

Negotiations:

Policy:

NJ School Boards Liaison:

County School Boards Liaison:

School Safety & Security Committee:

- 12.) Old Business:
- **13.)** New Business: School Bus Emergency Evacuation Drill (LS and ECC)
- **14.)** Audience Participation: Limited to 3 minutes per participant (Policy #9322)
- 15.) Closed Session: HIB
- 16.) Adjournment

Palisades Park Board of Education Work Session/Regular Business Meeting Agenda

Wednesday, November 15, 2023 – at 6:30 p.m., Early Childhood Center

A.	A. CALL TO ORDER: Board President								
B.	FLAG SALUTE								
C.	ROLL CALL		Present	Absent					
		Ms. Eun Min							
		Ms. Anieska Garcia							
		Ms. Soo Chung							
		Ms. Helen Jeon							
		Mr. Kevin Lim							
		Ms. Rebekah Lee							
		Mr. Anthony Kim							
		Mr. William Kim							
		Mr. Charlie Shin							
		Dr. Joseph Cirillo							
		John McCann, Esq.							
		Joseline Hernandez							

D. STATEMENT OF PRESIDING OFFICER

In compliance with the Open Public Meetings Act (Chapter 231, P.L. 1975), I hereby state that notice of this **Regular Meeting** has been provided to the public by a written notice dated January 15, 2023 (date of published notice)

The Meeting Notice has been:

- 1. Emailed to all staff members at the district's 3 school locations.
- 2. Communicated to at least 1 of the Board's designated newspapers.
- 3. Filed with the Borough Clerk of Palisades Park.
- E. REVIEW AND DISCUSS RESOLUTIONS TO BE VOTED ON AT THE REGULAR MEETING
- F. ADJOURN WORK SESSION: OPEN REGULAR MEETING
- G. REPORT OF THE BOARD PRESIDENT
- H. REPORT OF THE SUPERINTENDENT
- I. REPORT OF THE BOARD ATTORNEY

J. APPROVAL OF BOARD MINUTES

1. Approval of Minutes – Regular Business Meeting – October 18, 2023

Move that the Palisades Park Board of Education upon recommendation of the Superintendent approves the minutes of the following meeting;

• October 18, 2023 Regular Meeting Minutes

		Moved by:			Seconded By: VOTE				
Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min					Rebekah Lee				
Anieska Garcia					Anthony Kim				
Soo Chung					William Kim				
Helen Jeon					Charlie Shin				
Kevin Lim									

COMMITTEE REPORTS

K. FINANCE

Consent Agenda for Items 1-15 – William Kim

1. FOOD SERVICE VOUCHERS

BE IT RESOLVED that the Palisades Park Board of Education upon recommendation of the Superintendent approves Food Service Payment(s) as follows:

VENDOR	DESCRIPTION	COST
W.W. Grainger, Inc.	Invoice 9848483567 - Knob Support Tray Assembly	\$61.29
Moore's Hardware of Leonia	Maintenance Supplies – LS Kitchen	\$12.88
JFM Electric, LLC	Invoice 6378 – Outlet for Serving Area at HS Café	\$185.00
Pomptonian Food Service	Invoice 637 102023 – Request for Expenses	\$11,693.14
Pomptonian Food Service	Invoice 637 103123 – Request for Expenses	\$39,547.00

2. SECRETARY'S AND TREASURER'S FINANCIAL REPORTS

BE IT RESOLVED that the Palisades Park School District Board of Education, upon the recommendation of the Superintendent, accepts the Secretary's and Treasurer's unaudited 2023-24 financial reports, which are in agreement reflecting the district's financial activities for the period October 2023.

3. RATIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION – BUDGETARY LINE ITEM STATUS

BE IT RESOLVED pursuant to N.J.A.C.6A:23-2.11(c)3, the Board Secretary certifies that as of October 2023 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:232.11(a).

BE IT FURTHER RESOLVED pursuant to N.J.A.C.6A:23-2-11(c)4 that the Palisades Park School District Board of Education certifies that as of October 2023 after review of the Board Secretary's and Treasurer's monthly financial report, in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(b).

4. APPROVAL OF PAYROLL – 10/13/23, 10/30/23

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following payroll amount:

Payroll Date	Amount
10/13/23	\$868,633.43
10/30/23	\$867,844.83

5. APPROVAL OF THE BILL LIST – NOVEMBER

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the November 2023 bill list in the amount of \$1,571,953.93:

Fund 10 (General/Current Expenses) \$934,255.01
Fund 20 (Special Revenue) \$568,488.39
Fund 60 (Food Service) \$69,210.53

6. TRANSFERS

RESOLVED that the Palisades Park Board of Education, upon the recommendation of the superintendent, approve transfers for the month of October 2023.

7. STUDENT ACTIVITIES ACCOUNTS

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent accepts the financial reports for the High School and the Lindbergh School Activities Accounts, for the month ending 10/31/23. (attached).

8. STAFF MEMBER VISITATIONS/WORKSHOPS

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves the following requests for professional Visitations/Workshops:

Staff Member	Activity	Location	Date(s)	Cost	Account Number
Alexa Lewris	Design Thinking for STEM	Liberty Science	01/25/24	\$150.00	20-270-200-300-01
	Educators	Center -			
		Jersey City, NJ			
Vera	The Building Blocks of	Virtual	07/08/24 -	\$147.00	20-270-200-300-01
Csizmadia	Coaching		07/10/24		

9. TUITION REIMBURSEMENT

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves the following tuition reimbursement request:

Employee Name	College/University	Course Name	Credits
Alexa Lewris	NJCTL	Electricity & Magnetism	3
Alexa Lewris	NJCTL	Modern Physics	3

10. APPROVAL OF HVAC PAYMENTS

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves the following payments for the HVAC Project:

Contractor	Payment No.	Cost	Date(s)
Pennetta Industrial	5	\$24,795.00	11/07/2023

11. STATEMENT OF ASSURANCE

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance 2023-2024.

12. CONTRACT AGREEMENT - CCL THERAPY LLC

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves an agreement with CCL Therapy LLC effective immediately through June 30, 2024. CCL Therapy will provide Occupational Therapy Evaluation services and Occupational Therapy services on an "as needed" basis.

RATES

Occupational Therapy (OT)	\$95 per hour
Occupational Therapy Assistant Services (COTA)	\$78 per hour
Evaluations and Re-Evaluations	\$350 per evaluation
Evaluations and Re-Evaluations completed at	\$425 per evaluation
home, daycares or in out of district placements	_
Home based services	\$125 per hour
Annual Reviews	\$95 per review
Quarterly documentation notes	\$95 per quarter

13. TITLE I SALARIES – FULL TIME STAFF

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves the following as Title I staff:

STAFF NAME	AMOUNT	ACCOUNT NUMBER
Randi M. Brestin	\$91,725.00	20-231-100-101-01
Seon Lee	\$59,600.00	20-231-100-101-01
Janice Mockel	\$83,300.00	20-231-100-101-01
Malinda O'Reilly	\$60,100.00	20-231-100-101-01
Christine Yi	\$59,100.00	20-231-100-101-01
Danielle Bruno	\$61,800.00	20-231-100-101-01

14. ANNUAL PRESCHOOL OPERATIONAL PLAN

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves the required Annual Preschool Operational Plan.

15. TITLE GRANTS CARRYOVER 22-23

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves the submission of a carryover amendment with funds from the 2022-2023 school year as follows:

GRANT NAME	PUBLIC SCHOOL	NON-PUBLIC	TOTAL AMENDMENT
ESEA Title I	\$95,792	\$0	\$95,792
ESEA Title I SIA	\$12,688	\$0	\$12,688
ESEA Title II	\$69,175	\$15,329	\$84,504
ESEA Title III	\$65,622	\$4,751	\$70,373
ESEA Title IV	\$13,516	\$2,995	\$16,511
IDEA BASIC	\$32,301	\$59,892	\$92,193
IDEA PREK	\$0	\$831	\$831

		Moved by:			Seconded By: VOTE				
Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min					Rebekah Lee				
Anieska Garcia					Anthony Kim				
Soo Chung					William Kim				
Helen Jeon					Charlie Shin				
Kevin Lim									

N/P

L. BUILDINGS AND GROUNDS

Consent agenda for Items 1-4 – Anthony Kim

1. TIGER TUMBLE

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the use of the High School Gym and Cafeteria on Saturday, January 20, 2024 for the Boy Scouts annual "Tiger Tumble."

Set-up: 8:00 am - 10:00 am
Event: 10:00 am - 12:00 pm
Clean-up: 12:00 pm - 1:30 pm
COI on file in the Board Office

2. PTA GENERAL MEMBERSHIP MEETING

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the use of the Lindbergh School Cafeteria by the PTA for PTA Meeting on the following date:

February 6, 2024 - 6:30 p.m. to 8:30 p.m.

3. BREAKFAST WITH SANTA

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the use of PPHS Cafeteria & Lobby for "Breakfast with Santa" on December 9, 2023 from 8:00 am – 12:00 pm.

Snow date: December 16, 2023

Kevin Lim

4. LEARN & GROW ACADEMY – HOLIDAY CONCERT

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the use of the High School Auditorium by "Learn & Grow Academy" Preschool on the following date:

Seconded By:

December 14, 2023 – 7:00 p.m. to 8:00 p.m.

					VOTE				
Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	
Eun Min					Rebekah Lee				
Anieska Garcia					Anthony Kim				

Moved by:

Soo Chung William Kim Helen Jeon Charlie Shin

M.PERSONNEL

Consent agenda for Items 1-10 – Anieska Garcia

1. VOLUNTEER GIRLS BASKETBALL COACH

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves Nicolette Constanzo as the Girl's Volunteer Basketball Coach.

2. ASSISTANT BASEBALL COACH

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves Brandon Karlok as the Assistant Baseball Coach.

• Stipend - \$4,858.00

• Account Number: 11-402-100-100-03

3. MIDDLE SCHOOL BASKETBALL COACH

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves Brian Kunz as the Middle School Basketball Coach.

• Stipend: \$2,987.00

• Account Number: 11-402-100-100-03

4. FULL TIME POSITION

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the appointment of Matthew Travia from 4/5 position to full time Social Studies Teacher, effective 11/16/2023.

• Salary - \$62,215

• Account Number – 11-140-100-101-04

5. INTERVENTION & REFERRAL SERVICES (I&RS)

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the appointment of the following staff for Intervention & Referral Services (I&RS):

Randi Brestin	Teresa Scarpati	Vera Csizmadia

Amount: \$30.00 per hour

Not to exceed 10 hours per month

6. TITLE I LEAD TEACHERS

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves Joanne Retkwa and James Mascolo as Lead Teachers for the Title I Programs.

Amount: \$36.00 per hour

Title I Grant Money will be used Account Number: 20-231-200-101-01

7. OPTION II AFTER SCHOOL PROGRAM

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the appointment of the following staff to work for the Option II After School Program at the Jr./Sr. High School:

Tara Lapira

Amount: \$36.00 per hour

Title 1 Grant Money will be used Account Number: 20-231-100-101-01

8. ESL AFTER SCHOOL PROGRAM

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the appointment of the following staff to work in the ESL After School Program at Lindbergh Elementary School:

Jorge Vargas

Amount: \$36.00 per hour

Title 3 Grant Money will be used Account Number: 20-242-100-101-01

9. BREAKFAST CLUB PROGRAM

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following staff member for the "Breakfast Club" Program:

Christopher Messina

Amount: \$35.00 per hour

10. APPOINTMENT OF STAFF

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the appointment of the following personnel:

Employee Name	Position	Salary	Start Date	Account #	Building
Fernando Diaz de Ville	Part Time Custodian	\$16.00/hour	11/16/2023	11-000-262-101-01	Lindbergh
Chulho Lee	Part Time Custodian	\$16.00/hour	11/27/2023	11-000-262-101-01	Lindbergh

Moved by: Seconded By:

VOIE									
Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min					Rebekah Lee				
Anieska Garcia					Anthony Kim				
Soo Chung					William Kim				
Helen Jeon					Charlie Shin				
Kevin Lim									

N. CURRICULUM

Consent agenda for Item 1- Rebekah Lee

Agenda November 15, 2023

1. FIELD TRIPS

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following Field Trips:

- Destination: Liberty Science Center
- Date: December 6, 2024
- Time: 9:00 a.m. 2:00 p.m.
- Course: Grades 7 and 8 (Work Based Learning)
- Cost per Student: \$18.00
- Destination: AMC Theater, Ridgefield Park
- Date: Friday, November 17, 2023
- Time: 2:35 p.m. 6:15 p.m.
- Course Grades: 7 & 8 Grade
- Cost per Student: \$25.00
- Destination: Poconos Environmental Education Center (PEEC)
- Date: April 10 April 12, 2024
- Course Grade: 6th Grade (90-100 students)
- Cost per Student: \$250.00 (2 installments)
- Destination: Orlando, Florida
- Dates: February 8 February 12, 2024
- Time: 7:00 a.m. departure (February 8th)
- Course: Grades Dance Team/Various Grade Levels
- Cost per Student: \$900.00 (before fundraising)
- Destination: Kornit Digital, Englewood, NJ
- Date: April 24 April 26, 2024
- Time: 10:00 a.m. 1:00 p.m.
- Course: Work Based Learning (WBL)/Various Grade Levels
- Cost per Student: None
- Destination: Bergen Community College "Teen Arts Festival"
- Date: May 17, 2024
- Time: 8:00 a.m. 4:00 p.m.
- Grade Level: Unified Arts/Various Grade Levels
- Cost per Student: \$20.00
- Destination: Shop Rite Palisades Park, NJ
- Dates: 12/14, 1/17, 2/2, 2/29, 3/22, 4/17, 5/9, 6/7
- Time: 9:00 a.m. 10:30 a.m.
- Grade Level: Work Based Learning (WBL)/Various Grade Levels
- Cost per Student: None

• Destination: Senior Class Trip - "Funplex", East Hanover, NJ

• Date: June 3, 2024

• Time: 8:15 a.m. – 3:00 p.m.

Grade Level: 12 Cost per student: None

• Destination: Senior Prom – Liberty House, Jersey City, NJ

• Date: June 6, 2024

• Time: 7:00 p.m. – 11:00 p.m.

• Grade Level: 12

• Cost per student: To be determined

	Moved by: Seconded By: VOTE									
Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P	
Eun Min					Rebekah Lee					
Anieska Garcia					Anthony Kim					
Soo Chung					William Kim					
Helen Jeon					Charlie Shin					
Kevin Lim										

- O. **NEGOTIATIONS** Kevin Lim
- P. POLICY Anieska Garcia
- Q. NJ SCHOOL BOARDS LIAISON/ALTERNATE Soo Chung
- R. COUNTY SCHOOL BOARDS REP/ALTERNATE Helen Jeon
- S. SCHOOL SAFETY A/ND SECURITY COMMITTEE Anieska Garcia
- T. OLD BUSINESS
- U. NEW BUSINESS

1. SCHOOL BUS EMERGENCY EVACUATION DRILL - ECC

RESOLVED that the Palisades Park Board of Education, pursuant to the Administrative Code (NJAC 6A:2711.2) and at the recommendation of the Superintendent, approve the following completed school bus emergency evacuation drill for the Dr. Charles R. Smith, Jr. Early Childhood Center, 270 1st Street, Palisades Park, NJ.

The annual drill for the 2023-2024 school year was conducted on October 26, 2023 at 8:45 am at the front of the Early Childhood Center drop off.

WHEREAS, the First Student Bus Company's staff of school bus drivers participated in the school bus emergency evacuation drill: and which included the supervision of Mrs. Jillian Romero, Principal.

2. SCHOOL BUS EMERGENCY EVACUATION DRILL - LINDBERGH

Moved by:

RESOLVED that the Palisades Park Board of Education, pursuant to the Administrative Code (NJAC 6A:2711.2) and at the recommendation of the Superintendent, approve the following completed school bus emergency evacuation drill for the Lindbergh Elementary School, 401 Glen Avenue, Palisades Park, NJ.

The annual drill for the 2023-2024 school year was conducted on October 25, 2023 at 9:00 am at the front of the school on Glen Avenue.

WHEREAS, the district's van driver and driver aide participated in the school bus emergency evacuation drill: and which included the supervision of Mrs. Laura Pieratos, Vice Principal.

Seconded By:

VOTE									
Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min					Rebekah Lee				
Anieska Garcia					Anthony Kim				
Soo Chung					William Kim				
Helen Jeon					Charlie Shin				
Kevin Lim									

V. AUDIENCE PARTICIPATION

- W. CLOSED SESSION
 - 1. HIB
- X. ADJOURNMENT