

Policy

AFTERCARE PROGRAM

The Palisades Park Board of Education recognizes the needs of its students who lack supervision outside the school day and therefore directs the chief school administrator to establish, implement and maintain an Aftercare program to provide for the needs of such students at the close of each school day until 6:00 p.m.

The program will be under the direct supervision of the Aftercare coordinator and certified teachers employed by the district. Students registered in the Aftercare program will be provided with a small snack and playtime (outside, weather permitting) and will also have time for homework. No instruction will be offered as the aftercare program is not an extension of the academic school day.

The Aftercare program is open to students in grades K-7 who reside in the school district, provided the parents/guardians of the students are employed during the hours that the program is being offered. **All students who attend the aftercare program must be registered.** In order to register a student, parents/guardians must provide employment verification. The Aftercare program is not intended for the temporary or intermittent custody of non-registered students. **Non-registered students who are not picked up at the end of the school day are the responsibility of each building administrator until a parent/guardian arrives.** These students are to wait in the main office until their parents retrieve them.

This policy also applies to students who are registered in other school programs, i.e., Homework Club, Cultural Arts, etc. who are not picked up at the end of their respective afterschool events. They are to remain in the custody of the teachers/coordinators of those programs.

In order to defray the costs of the Aftercare program, parents/guardians of registered students will be charged a monthly fee. **Payments are due on the 15th of the preceding month AND no later than the 1st of the actual month.** Such payments may be made by check/money order payable to the Palisades Park Board of Education or by cash. If a check is returned for insufficient funds **ONLY** cash or a money order will be accepted as reimbursement and a **returned check fee will apply.** **If payment is not rendered by the due day, a LATE FEE will be applied to the account in addition to the monthly payment. The late fee is \$20.00.**

The Board reserves the right to remove a student from the program if parents/guardians do not pay the required fees or violate the 6:00 p.m. pickup deadline. **Students will not be permitted to re-enroll in the program until any outstanding balances are paid in full. Parents/Guardians in need of assistance may be referred to the "Office of Children", Hackensack, NJ.**

The Board will not transport students to or from school in order for them to participate in the Aftercare program. Transportation is the sole responsibility of the parent/guardian. A student must be picked up by a person 18 years of age or older.

Students who participate in the Aftercare program are subject to the policies, rules & regulations of the Palisades Park School District and may be disciplined for infractions of said policies, rules & regulations. The Board reserves the right to remove a student should they chronically misbehave or become a threat to themselves or the other students in the program.

Adopted: April 21, 2010
NJSBA Review/Update:
Readopted: June 30, 2015

Key Words