

The Board met in a Regular meeting on Thursday, March 18, 2021 beginning at 5:30 p.m. The meeting was held at the Early Childhood Center, 270 First Street, Palisades Park. Access to the meeting was also provided via videoconferencing.

The assemblage saluted the flag.

Roll Call: J. Kim, J. Mattessich, A. Garcia, S. Jang, R. Lee, K. Lim, T. Matarazzo, E. Min, T. Yang,  
Dr. Joseph Cirillo, Mrs. Eulalia Gillis, Mr. Ben Choi, Esq.

**Statement of Presiding Officer:**

In compliance with the Open Public Meetings Act, I hereby state that adequate notice of this Regular meeting has been provided to the public by a written notice dated February 9, 2021.

The meeting has been:

- Emailed to all staff members.
- Communicated to at least one of the Board's designated newspapers.
- Filed with the Borough Clerk of Palisades Park.

**Report of the Superintendent:**

The County of Bergen has "donated" J&J vaccine appointments to Bergen County school districts. Recipients will be chosen via a lottery system. At this time, each district will be allotted 8 appointments. Updates will be forthcoming.

The tentative school budget must be submitted to the County Department of Education no later than March 22<sup>nd</sup>. The public hearing on the budget will be scheduled on April 29, 2021 at 5:30 p.m.

**Report of the Board President:**

Mr. Kim commented on the availability of vaccines for our teachers and encouraged participation.

**Report of the Board Attorney:** No report

**Minute Approval:**

A motion by J. Mattessich, seconded by R. Lee to accept the February 25, 2021 minutes. All ayes on roll call.

Introduced by: T. Yang, Seconded by: R. Lee, All ayes on roll call.

**Audience Participation:**

Natalie Conoscenti, High School teacher, questioned the status of the PPEA contract negotiations. A Memorandum of Agreement was in progress.

Lee Musler, PPEA negotiations chairman, requested setting a date to discuss the MOA with the NJEA Representative, Richard Locke present.

Ben Choi, Esq. said the Negotiations Committee's top priority is to finalize the contract.

Meetings were scheduled on March 10<sup>th</sup> and again on March 16<sup>th</sup> to compile an agreeable MOA.

At 2:00 p.m. today, comments related to the MOA were received and they will be reviewed after tonight's board meeting adjourns. The Negotiations Committee members, Anieska Garcia, Stephanie Jang and John Mattessich will be present along with Mr. Choi and Dr. Cirillo.

A motion to adjourn was made by: T. Matarzzo, Seconded by: J. Mattessich, All ayes on roll call.

The meeting adjourned at 5:53 p.m.

Diane Montemurro

Report of the Finance Committee – Mr. John Mattessich, Chairman

- 1.) RESOLVED, that the Board upon the recommendation of the Superintendent approves submitting the Tentative Budget FY '21/22 to the County Superintendent of Schools for review/approval. (Resolution attached)
- 2.) RESOLVED, that the Board upon the recommendation of the Superintendent approves Out-of-District placements for (2) special needs students at The Learning Center, Ridgefield NJ effective April 12, 2021. Annual tuition for each placement: \$63,199 (prorated) for the remainder of the 2020/21 school year.
- 3.) RESOLVED, that the Board upon the recommendation of the Superintendent approves the renewal of an agreement with South Bergen Jointure Commission for the transportation of our out-of-district special needs students. Transportation services will be provided in accordance with Chapter 53, P.L. 1997 regulations.

Furthermore, the contracted cost of each route will be divided by the number of students on each route. Each district will be charged the per pupil cost for each resident student.

- 4.) RESOLVED, that the Board upon the recommendation of the Superintendent approves the March 15, 2021 payroll in the amount of \$785,412.32.
- 5.) RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports of the Business Administrator/Treasurer of School Moneys for the month ending 01/31/21.

Furthermore, the Board certifies that in accordance with N.J.A.C. 6:20-2A (10 e) that no major account or fund in the 2020/21 Budget has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. (Full report on file in the Board office for review)

- 6.) RESOLVED, that the Board upon the recommendation of the Superintendent approves the January 2021 budget transfers in accordance with Title 18A:22-8.1, and Furthermore designates the Business Administrator to make budget transfers between line items as necessary between monthly meeting of the Board.
- 7.) RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports of the High School and the Lindbergh School student activities accounts, month ending 02/28/21. (Attached)
- 8.) RESOLVED, that the Board upon the recommendation of the Superintendent approves the March 2021 bill list in the amount of **\$964,521.50**.

Fund 10 (General/Current Expenses)	\$878,437.67
Fund 20 (Special Revenue)	<u>\$ 86,083.83</u>
	<b>\$964,521.50</b>

Introduced by: J. Mattessich, Seconded by: S. Jang, All ayes on roll call.

**ADOPTION OF THE TENTATIVE BUDGET  
2021-2022**

**DISTRICT NAME: Palisades Park School District**

**BOE MTG DATE: March 18, 2021**

**Adoption of Tentative Budget  
2021-2022**

BE IT RESOLVED that the tentative budget be approved for the 2021 -2022 School Year using the 2021-2022 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
<b>2021-22 Total Expenditures</b>	\$28,013,161	\$1,328,894	\$0	\$29,342,055
<b>Less: Anticipated Revenues</b>	<u>3,163,073</u>	<u>\$1,328,894</u>	_____	_____
<b>Taxes to be Raised</b>	<u>\$24,850,088</u>	<u>\$0</u>	<u>\$0</u>	<u>\$24,850,088</u>

And to advertise said tentative budget in the Bergen Record in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at 270 First St, Palisades Park, New Jersey and via ZOOM (link to access the meeting will be posted on district's website) on April 29, 2021, at 5:30 p.m. for the purpose of conducting a public hearing on the budget for the 2021-2022 School Year.

**Capital Reserve Account Withdrawal  
(Partial Replacement of Lindbergh School roof over auditorium/gym)**

RESOLVED that the Palisades Park Board of Education requests the approval of capital reserve withdrawal in the amount of \$400,000. The district intends to utilize these funds for the partial roof replacement at the Lindbergh Elementary School.

**Maintenance Reserve Account Withdrawal**

RESOLVED that the Palisades Park Board of Education requests the approval a maintenance reserve deposit in the amount of \$250,000. The district intends to utilize these funds for the purpose of additional required maintenance for PPE to address Coronavirus pandemic at all district schools.

Travel and Related Expense Reimbursement  
2021-2022

WHEREAS, the Palisades Park Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C.

6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$ 10,000 for all staff and board members.

Introduced by: J. Mattessich

Second by: S. Jang

All ayes on roll call: Kim, Mattessich, Garcia, Jang, Lee, Lim, Matarazzo, Min, Yang

I do hereby certify that this is a true and correct copy of a Resolution adopted by the Palisades Park Board of Education at a Regular meeting held on March 18, 2021.



Diane Montemurro, Board Secretary

as of 2/28/21

<u>ORGANIZATION</u>	<u>BAL</u>	<u>DEPOSITS</u>	<u>CHECKS</u>	<u>BAL</u>		
ACADEMIC DECATHLON/MODEL UN	1064.71			1064.71		
AFTER SCHOOL ART	4			4		
BIBLE CLUB	180.33			180.33		
CHEERLEADING	1114.63			1114.63		
CLASS OF 2020	5977.76			5977.76		
CLASS OF 2021	3802.9			3802.9		
CLASS OF 2022	2770.08			2770.08		
CLASS OF 2023	318.45	422		740.45		
DAS	5472.44			5472.44		
DANCE TEAM	390.06			390.06		
ENVIRONMENTAL CLUB	7017.04			7017.04		
FIELD TRIP/ACTIVITIES	1948.1			1948.1		
FOOTBALL	38.5	50.3		88.8		
FUNDRAISERS/Scholarships	1049.82			1049.82	Andri(859.82)	Sips/Kicks(0) Wrobo(190.00)
GIRLS BB	147.75			147.75		
HOPE CLUB	206			206		
HUMANITARIAN	1943.6			1943.6		
INTERNATIONAL CLUB	33.38			33.38		
ITALIAN NHS	2436.76			2436.76		
KOREAN CLASS ACTIVITY	6106.83		-370	5736.83		
LITERARY MAGAZINE	801.53			801.53		
MISC	3364.44			3364.44	(Tina - 1150)	
MEDIA CENTER	0			0		
MUSIC	54.75			54.75		
NHS	0.82			0.82		
ONLINE LEARNING	244			244		
SCIENCE LEAGUE	0			0		
SOFTBALL	40.05			40.05		
SPANISH NHS	141.8			141.8		
BASEBALL	1007.72			1007.72		
BOYS BB	881.85			881.85		
STUDENT COUNCIL	0.9			0.9		
TIGERTALES	172.19			172.19		
TRACK	678.53			678.53		
WRESTLING	622.66			622.66		
YEARBOOK	1711.82	630		2341.82		
CROSS COUNTRY	38			38		
Pencils of Promise	675.1			675.1		
STIGMA	681.46			681.46		
School Records	2			2		
Hall of Fame	565			565		
<b>TOTALS</b>	<b>53707.76</b>			<b>54440.06</b>		

**STUDENT ACTIVITIES ACCOUNT**

**LINDBERGH ELEMENTARY SCHOOL**  
**APPENDIX B**

<u>Account</u>	<u>Balance</u> <u>1/31/21</u>	<u>Receipts</u>	<u>Payments</u>	<u>Balance</u> <u>2/28/21</u>
Grade Level 1	-0-			-0-
Grade Level 2	-0-			-0-
Grade Level 3	16.00			16.00
Grade Level 4	-0-			-0-
Grade Level 5	-0-			-0-
Grade Level 6	33.95			33.95
 PEEC Account	 420.56			 420.56
Yearbook	26.88			26.88
Band	1403.39			1403.39
Principal's Account - ECC	1132.87			1132.87
Principal's Account- LS	13,005.53			13,005.53
Fund Raisers-ECC	-0-			-0-
Fund Raisers-LS	1195.00			1195.00
Field Trips	600.00			600.00
Student Council	3833.97			3833.97
Literacy Club	2198.69			2198.69
<b><u>Totals</u></b>	<b><u>23,866.84</u></b>	<b><u>-0-</u></b>	<b><u>-0-</u></b>	<b><u>23,866.84</u></b>
Interest	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<b><u>TOTALS</u></b>	<b><u>23,866.84</u></b>	<b><u>-0-</u></b>	<b><u>-0-</u></b>	<b><u>23,866.84</u></b>

Report of the Buildings & Grounds Committee – Mrs. Stephanie Jang

- 1.) RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from “SCAP” – (Stop Corruption Association of Palisades Park) a non-profit organization, to use the High School auditorium for a meeting during the week of April 5<sup>th</sup> (Spring recess).
  
- 2.) RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from the Class of 2022 for a car wash fundraiser on Saturday, May 22<sup>nd</sup>. (Rain date June 5<sup>th</sup>). Time/Place: 9 a.m. – 1 p.m./ Lindbergh School parking lot.
  
- 3.) RESOLVED, that the Board upon the recommendation of the Superintendent approves renewing an Agreement with the Presbyterian Church of New Jersey, Palisades Park NJ for a Summer School Program.
  - Location: Palisades Park Jr/Sr High School
  - Date: July 6<sup>th</sup> – August 14<sup>th</sup>
  - Time: 7:45 a.m. – 3:00 p.m.
  - Areas: 11 classrooms, Gym, Cafeteria, Auditorium, Field, Courtyard
  - Rental Fee: \$20,000.00

Introduced by: S. Jang, Seconded by: T. Matarazzo, All eyes on roll call.

Report of the Personnel Committee – Dr. Matarazzo, Chairman

- 1.) RESOLVED, that the Board upon the recommendation of the Superintendent accepts the retirement of Marcia Battles, High School English Teacher, effective 06/30/2021. (Mrs. Battles has served the school district for over 30 years)
  
- 2.) RESOLVED, that the Board upon the recommendation of the Superintendent accepts the resignation of Desirae Vargas, ECC classroom aide, effective March 5, 2021.
  
- 3.) RESOLVED, that the Board upon the recommendation of the Superintendent approves a paternity leave replacement for Frank Viola beginning March 29<sup>th</sup> – May 4<sup>th</sup>. Rafaella Bavarro (B.S.I. teacher) will fill in for Mr. Viola (6<sup>th</sup> grade).
  
- 4.) RESOLVED, that the Board upon the recommendation of the Superintendent approves a FDU student teacher, Christina Velez, beginning September 2021 – May 2022.
  
- 5.) RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Virginia Tronlone to perform Dyslexia evaluations. \$35.00 per hour/not to exceed 10 hours per month.

Introduced by: T. Matarazzo, Seconded by: E. Min, All eyes on roll call.



Report of the Policy Committee – Mr. Timothy Yang

Second Reading: Policy #4119.27/4219.27

**PARENT/GUARDIAN AUTHORIZATION**  
**FOR LIVESTREAM INSTRUCTION AND EDUCATIONAL SERVICES**

The Palisades Park School District shall adjust the academic programs during the pandemic to include online and live streaming instruction. It is the district's expectation that all students attend their online session at the scheduled time during distance learning. During in-person instruction, the district may live-stream instruction to students who have opted for a remote learning program.

Such synchronous instruction may be videotaped/recorded by the district to provide the same course content to any students who are not able to attend the live session either in-person or remotely.

District staff shall be required to videotape/record these classes in such a way as to avoid directly videotaping/recording the students to protect their privacy. However, because the course content is being videotaped/recorded by the district, there is a possibility any child's identity (name/face), and voice may also be videotaped/recorded during the instruction.

The district shall notify parents/guardians when a class is scheduled to be videotaped/recorded. The teacher will clearly announce it in advance if a session is videotaped/recorded. Videotaped/recorded classes will not be distributed to third parties outside the district or posted for public viewing. Recorded classes will only be accessible to the students in that class and may be made accessible to other teachers and students of the district with parental consent.

Students and parents/guardians may inform the teacher and opt out of being filmed/recorded. The student may subsequently choose to turn off the webcam during a virtual class. If opting not to be filmed/recorded results in the student being excused from an in-person class, the necessary arrangement shall be made to ensure that the student receives alternate and equivalent instruction.

**To protect the privacy of all students participating in the district's distance learning program, students and all others who may have access to live online instruction and/or videotaped/recorded classes are strictly forbidden from taking screenshots or recordings of the class, the instructor, or individual students during synchronous or asynchronous instruction.**

**I give my permission** for my child listed below to participate in live classes which are videotaped/recorded and live streamed to students participating in the district's virtual education program.

**I do not give my permission** for my child listed below to participate in live or online classes, which may be videotaped/recorded, that may result in my child's name and/or face and voice being identified during the video/recording.

Student's Name:

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**By signing this release, I hereby release and forever discharge the district, its officers, agents, and employees and volunteers from and against all claims, damages or suits which may arise from participation in, review of or otherwise related to the livestream courses outlined above. I understand and agree that if I wish to revoke my permission given in this Permission Form, I must do so in writing and inform the school. Otherwise, it will remain in full force and effect until the end of this academic school year.**