

## Special Meeting of the Board of Education

May 15, 2018

The Meeting was called to order by Jeffrey Woo at 7:00 p.m.

Location: Early Childhood Center, 270 First Street, Palisades Park, NJ.

Flag Salute by all in attendance.

**Roll Call:** J. Woo, K. Bruno, S. Jang, J. Kim, T. Matarazzo, J. Mattessich, B. Woo  
Dr. Cirillo, Mr. Louis Flora, Esq.

### Statement of Presiding Officer:

In accordance with the Open Public Meetings Act (Chapter 213, P.L. 1975), I hereby state that adequate notice of this Special meeting has been provided to the public by written notice dated May 10, 2018. The meeting has been:

- 1.) Posted on bulletin boards located inside each school building.
- 2.) Communicated with at least one of the Board's designated newspapers.
- 3.) Filed with the Borough Clerk of Palisades Park.

### Minute Approval: April 25, 2018, Special Meeting

A motion to accept the minutes was made by Dr. Matarazzo. seconded by Mr. Barnabas Woo. all ayes on roll call. Abstention: John Mattessich, due to absence

### Report of the Superintendent:

Dr. Cirillo thanked Police Chief, Mark Jackson, Officer Robert DeVito and Borough Administrator, David Lorenzo for their assistance with the shared services agreement between the Borough and the BOE. Officers working in this program will attend a SRO training program.

A "ribbon cutting" ceremony took place at 11:00 a.m. today at the new "Wellness Center" located at the Jr/Sr High School. Board members Stephanie Jang and Dr. Thomas Matarazzo were in attendance.

Nael Llaverias, the school psychologist, will be in charge of the Center.

Lindbergh School graduation will take place at 6:30 p.m. in the school auditorium on June 21<sup>st</sup>. The High School graduation program will be held at the County Field on June 22<sup>nd</sup> beginning 6:00 p.m. The Early Childhood Center Kindergarten graduation will begin at 9:00 a.m. on June 22<sup>nd</sup>.

### Report of the Board Attorney:

Mr. Flora recommended that the Board approve additional hours for former Board Attorney, Richard Brovarone in order to resolve 2 pending CST matters.

Mr. Flora is in the process of finalizing a lease agreement between the BOE and the Korean Presbyterian Church of NJ (located at 500 Broad Avenue). The KPC will be leasing the high school facilities for a "summer school camp" commencing July 9<sup>th</sup> through the end of August.

**Committee Reports: (See Attached Resolutions)**

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**Audience Participation:**

A motion by T. Matarazzo, seconded by J. Kim, all ayes to open this portion of the meeting to public participation.

Maria Pesantes, parent/resident, had concerns related to the School Safety Officers. Also, the Wellness Center and it's purpose.

A motion by T. Matarazzo, seconded by J. Kim to close audience participation and move to executive session for a personnel matter and a potential Affirmative Action grievance.

**Closed Session:**

Jeffrey Woo opened the closed session portion of this meeting.

*R E D A C T E D*

*Diane Montemurro*

Palisades Park Board of Education  
Palisades Park, New Jersey

May 15, 2018

Report of the Finance Committee – John Mattessich, Chairman

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following workshop:

<u>STAFF MEMBER</u>	<u>Location/Description</u>	<u>Date(s)</u>	<u>Cost</u>
Jillian Vivanco ECC Principal	Albany, NY/21 <sup>st</sup> C. National Conference (Required attendance for Project Director)	5/29 – 6/1/18	\$1,075.00 airfare, hotel, meals paid through grant

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following requests for tuition reimbursement:

Robert Biagiotti  
"Effective Teaching/Learning Scientific Inquiry"  
"Success in STEM Learning"  
"Teaching Scientific Argumentation"  
(9 credits total)

Maria Fierro  
"Literacy Practicum – Part 1"  
(3 credits)

Robyn Sperlazzo  
"Inclusive Teaching"  
"Learning Disabilities"  
(6 credits)

**Tuition Reimbursement TBD at the end of the school year**

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves an out-of-district placement at ECLC, Ho-Ho-Kus, NJ for a special needs student. Effective: July 5, 2018  
Annual tuition (including ESY): \$62,452.00. Transportation: To be determined

4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports for the Lindbergh School and the Jr/Sr High School student activities accounts, month ending 04/30/18. (attached)

Finance Committee

5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the 2019 NJDOE 21<sup>st</sup> Century Community Learning Centers Grant (19-EK44-H05) in the amount of \$250,000.00. Grant program period: September 1, 2018 through August 31, 2019.

6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent renews an agreement between Bergen County Special Services School District (BCSSSD) and the Palisades Park School District (LEA).

Be It Further Resolved, that pursuant to P.L. 1977 Chapters 192-193, BCSSSD agrees to provide auxiliary and remedial services to eligible students attending Nonpublic schools within the Public school district during the 2018/2019 school year.

The annual billing charge for each eligible student provided services shall be based on approved State Aid figures when provided by the Department of Education. Allocations will be sent by the NJDOE in July.

7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the renewal of a Contract with Bayada Home Health Care, Saddle Brook, NJ to provide substitute nursing services to the district on an "as needs" basis. Bayada will also provide 1.1 nursing services to special needs students attending out of district placements. This Agreement will commence on July 1, 2018 through June 30, 2019. RN Nurse: \$54.00 per hour. LPN Nurse: \$45.00 per hour

8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the renewal of an Agreement with South Bergen Jointure Commission to provide OT & PT services to the Palisades Park School District during the 2018/19 school year. Rates for half-hour sessions: \$53 - \$58.

9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent renews a "Consultant Services Agreement" between the Palisades Park BOE and Brown & Brown Benefit Advisors, Inc., Lambertville, NJ effective July 1, 2018 – June 30, 2019.

The Board shall compensate the Consultant in the amount of \$12,000.00, payable in 12 equal monthly installments.

10.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the attached May 2018 budget transfers in accordance with Title I 18A:22-8.1.

11.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent authorizes Duncan Financial Services, LLC to provide retirement savings solutions through **Aspire Financial**, a new company offering 403(b) plans.

12.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports of the Business Administrator/Treasurer of School Moneys for the months ending 3/31/18 & 4/30/18. Furthermore, the Board certifies that in accordance with N.J.A.C. 6:20-2A.10(b) that no major account in the 2017/18 budget has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. (Reports on file in the business office for review)

Finance Committee

13.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the May 2018 bill list in the amount of \$770,495.36 as follows:

Fund 10 (General Current Expense)	\$676,747.37
Fund 20 (Special Revenue Fund)	93,509.18
Fund 96 (After School Program)	<u>238.81</u>
	\$770,495.36

*Introduced by: J. Mattessich*

*Seconded by: K. Bruno*

*Roll Call: Ayes - J. Woo, K. Bruno, S. Jang, J. Kim,  
T. Matarazzo, J. Mattessich, B. Woo*

*Absent: P. Kim, C. Hwang*

## STUDENT ACTIVITIES ACCOUNT

### LINDBERGH ELEMENTARY SCHOOL APPENDIX B

<u>Account</u>	<u>Balance</u> <u>3/31/18</u>	<u>Receipts</u>	<u>Payments</u>	<u>Balance</u> <u>4/30/18</u>
Grade Level 1	-0-			-0-
Grade Level 2	-0-			-0-
Grade Level 3	16.00			16.00
Grade Level 4	-0-			-0-
Grade Level 5	-0-			-0-
Grade Level 6	33.95			33.95
PEEC Account	751.55			751.55
Yearbook	788.48			788.48
Band	887.86		350.00	537.86
Principal's Account - ECC	1556.67		42.00	1514.67
Principal's Account- LS	4416.44		116.14	4300.30
Phys. Ed.D. Acct.	13.27			13.27
Fund Raisers-ECC	-0-			-0-
Fund Raisers-LS	-0-	235.00	235.00	-0-
Field Trips	5084.05	5380.00	4582.08	5881.97
Student Council	1492.85			1492.85
Literacy Club	2779.13			2779.13
<u>Totals</u>	<u>17,820.25</u>	<u>5615.00</u>	<u>5325.22</u>	<u>18,110.03</u>
Interest	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<u>TOTALS</u>	<u>17,820.25</u>	<u>5615.00</u>	<u>5325.22</u>	<u>18,110.03</u>

as of 4/30/18

<u>ORGANIZATION</u>	<u>BAL</u>	<u>DEPOSITS</u>	<u>CHECKS</u>	<u>BAL</u>
ACADEMIC DECATHLON/MODEL UN	340.71			340.71
AFTER SCHOOL ART	4			4
BIBLE CLUB	180.33			180.33
CHEERLEADING	2483.3			2483.3
CLASS OF 2016	2788.97			2788.97
CLASS OF 2018	12156.41	7419	-1200	18375.41
CLASS OF 2019	6153.02	446.5	-2670	3929.52
CLASS OF 2020	1941.67			1941.67
DAS	734.79			734.79
DANCE TEAM	524.07			524.07
ENVIRONMENTAL CLUB	9192.04			9192.04
FIELD TRIP/ACTIVITIES	3507.6	1634	-1384.75	3756.85
FOOTBALL	0			0
FUNDRAISERS/Scholarships	1757.94	800		2557.94
GIRLS BB	147.75			147.75
HOPE CLUB	206			206
HUMANITARIAN	1943.6			1943.6
INTERNATIONAL CLUB	33.38			33.38
ITALIAN NHS	603.71			603.71
KOREAN CLASS ACTIVITY	3475.89	350	-350	3475.89
LITERARY MAGAZINE	801.53			801.53
MISC	350.5			350.5
MEDIA CENTER	1015.28			1015.28
MUSIC	265.29			265.29
NHS	0.82			0.82
ONLINE LEARNING	0	400		400
SCIENCE LEAGUE	501			501
SOFTBALL	40.05			40.05
SPANISH NHS	6.8			6.8
BASEBALL	1007.72			1007.72
BOYS BB	505.05			505.05
STUDENT COUNCIL	0.9			0.9
TIGERTALES	172.19			172.19
TRACK	540.74			540.74
WRESTLING	622.66			622.66
YEARBOOK	4343.49	838		5181.49
CROSS COUNTRY	500			500
Pencils of Promise	168	117		285
STIGMA	573.46			573.46
School Records	2			2
<u>TOTALS</u>	59592.66	12004.5	-5604.75	65992.41

Palisades Park Board of Education  
Palisades Park, New Jersey

May 15, 2018

Report of the Buildings & Grounds Committee – Ken Bruno, Chairman

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the use of the Lindbergh School auditorium on Monday, May 21<sup>st</sup>, Tuesday, May 22<sup>nd</sup>, Tuesday, May 29<sup>th</sup> and Wednesday, May 30<sup>th</sup> for “Tiger Football & Cheerleading” sign-ups.  
Registration will begin at 6:30 p.m. through 8:00 p.m.

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the use of the Lindbergh School field on Friday, May 25, 2018 for the annual “Children’s Day Festival” sponsored by the Korean Parents Group. Start time: 12:30 p.m. – 3:30 p.m.  
Open to Pre-K to 12<sup>th</sup> grade students. Free lunch, various Korean cultural activities, free gifts.

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the use of the Lindbergh School auditorium on Sunday, June 24<sup>th</sup> from 2:00 – 7:00 p.m. The “Korean-American Association of Bergen, NJ” will host a celebration for Korean War veterans and their families.

4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the use of Lindbergh School’s cafeteria and basketball court facilities for the Palisades Park Recreation Department’s summer programs.  
Program dates: Monday, July 2, 2018 – Friday, August 3, 2018.  
Time: 8:45 a.m. – 3:00 p.m. on Tuesday & Thursday  
Monday, Wednesday & Friday – Programs will be held at the Swim Club, weather permitting.  
Open to children in Grades 1 – Grade 4.

Introduced by: K. Bruno

Seconded by: J. Mattessich

Roll Call: Ayes – J. Woo, K. Bruno, S. Jang, J. Kim, T. Matarazzo, J. Mattessich, B. Woo

Absent: P. Kim, C. Hwang



Palisades Park Board of Education  
Palisades Park, New Jersey

May 15, 2018

Report of the Personnel Committee – Dr. Matarazzo, Chairman

- 1.) BE IT RESOLVED, that the Board upon the recommendation of Superintendent “amends” Joanna Hall’s maternity leave request to reflect an earlier date of leave. Date of leave: April 30, 2018 (original request was May 1st).
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a maternity leave request for Claudia Sarah Choi, 4<sup>th</sup> grade teacher, beginning September 4, 2018. Mrs. Choi intends to return to district on December 3, 2018.
- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a maternity leave request for Colleen Lenge, H.S. Science Teacher, beginning October 9, 2018. Mrs. Lenge intends to return to district September 2019.
- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following scheduling coordinators at the Jr/Sr High School:

Erin Rudolph (Guidance Counselor)  
Avo Youmshakian (Math Teacher)  
10 hours each - per month  
\$30.00 per hour

- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following Summer School Principals:

Jennifer Tennant – ECC – Enrichment Programs & ESY Programs  
Kevin Engstrom – Lindbergh School Enrichment Programs  
Bill Spooner - 6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup> Grade Remedial Programs  
\$40.00 per hour/3.5 hours per day

- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following replacement teacher:

Victoria Giacalone  
Montclair University  
MA – Speech Language Pathologist  
Step 1MA - \$52,224.00  
Effective: 05/14/18 – 06/30/18  
(Replacing Jane Kim)

Personnel Committee

7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following replacement teacher, effective 05/15/18:

Lindsey Leahy  
East Stroudsburg University  
NJ Certification pending  
BSI @ Lindbergh School  
\$36 per hour/25 hours per week

8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointment, effective 05/15/2018:

Victoria Barchetto  
Fordham University  
Special Needs Aide  
Early Childhood Center  
\$14,000. (pro-rated)

9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following personnel appointments:

Jade Kwong  
Columbia University student  
School Psychology Intern  
2018-2019 school year

Carrie Nascenti  
Student Teacher  
ECC & Lindbergh School  
September – December 2018

Introduced by: T. Matarazzo

Seconded by: J. Kim

Roll Call: Ayes – J. Woo, K. Bruno, S. Jang, J. Kim, T. Matarazzo, J. Mattessich, B. Woo

Absent: P. Kim, C. Hwang

Palisades Park Board of Education  
Palisades Park, New Jersey

May 15, 2018

Report of Student Activities/Field Trips – Jason Kim, Chairman

1.) *BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip to Medieval Times, Lyndhurst, NJ on Wednesday, July 18, 2018 from 11:00 a.m. – 2:00 p.m. for students participating in the 21<sup>st</sup> Century summer programs.*

*Cost per student: \$28.20*

*Chaperoned by: 21<sup>st</sup> Century Program staff members*

*Introduced by: J. Kim*

*Seconded by: T. Matarazzo*

*Roll Call: Ayes – J. Woo, K. Bruno, S. Jang, J. Kim, T. Matarazzo, J. Mattessich, B. Woo*

*Absent: P. Kim, C. Hwang*

Palisades Park Board of Education

May 15, 2018

New Business:

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the use of the Lindbergh School field on Tuesday, August 7<sup>th</sup> from 4:00 – 9:00 p.m. for the “National Night Out” Program in order to promote police/community relationships.

Introduced by: J. Mattessich

Seconded by: T. Matarazzo

Roll Call: All ayes

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the use of the multi-purpose room on the 2<sup>nd</sup> floor of the ECC by the Public Library from 4:00 – 8:00 p.m. daily (after ECC dismissal).

Introduced by: J. Mattessich

Seconded by: K. Bruno

Roll Call: All ayes

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the last day of work for 10 month employees as Friday, June 22<sup>nd</sup>.

Introduced by: T. Matarazzo

Seconded by: S. Jang

Roll Call: All ayes

Note: P. Kim, C. Hwang are absent